

STAPLEFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

To Members of Stapleford Parish Council

You are hereby summoned to attend a **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 12th August 2020 at 7.30pm** by virtual meeting to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Virtual meeting access:

<https://us02web.zoom.us/j/84612846125?pwd=OFIPSkhPclNEZHVzbU1mQUcyRzZFQT09>

Belinda Irons
Stapleford Parish Clerk
30th July 2020

AGENDA

- 114.2020** Apologies
- 115.2020** Declaration of Member's Interest: disclosable pecuniary/ pecuniary/personal
- 116.2020** Minutes of the previous meeting: 8th July 2020
PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meeting held on 10th June 2020.
- 117.2020** Councillor vacancies: Co-option
- 118.2020** Public discussion and presentation
- 119. 2020** Reports from South Cambs District Council and Cambridgeshire County Council
- 120.2020** **Cllr Kettel: Finance**
a) Signatories: update:
b) Accounts summary
c) **PROPOSAL: That Stapleford Parish Council herewith agrees the payments schedule shown attached and authorises payment.**
d) Audit update:
e) Zero Carbon Communities Grant open 1st July to 30th September: tree planting/ cycling/ community buildings/ other nature-based projects

- 121.2020** **Planning: Cllr B Kettel**

20/02513/HFUL	80 London Road, Stapleford Proposed garden annex
20/02929/OUT	Land Between Haverhill Road And Hinton Way Stapleford

	Outline planning for the development of land for a retirement care village in Use Class C2 comprising housing with care, communal health, wellbeing and leisure facilities, public open space, landscaping, car parking, access and associated development and public access countryside park with all matters reserved except for access.
S/0022/20/FL	Hill Trees, Babraham Road, Gt Shelford Change of use from public house car park to parking for car sales
20/1638/TTPO	26 Mingle Lane, Stapleford Horse Chestnut: raise crown on the north and north-west side to 4 meters in height to allow vehicular and pedestrian access
20/1614/TTCA	26 Mingle Lane, Stapleford (G1) 4x Western Red Cedar - remove to ground level and grind. These trees are now far too large for the area and are being removed to replant with a more suitable species. (G2) 5x Western Red Cedar - remove 8x laterals/ wolf branches within this group of trees to improve form and appearance of this group of trees. (T4) Lime - remove to ground to allow space for better specimens either side. (T5) Lime - crown raise over driveway to 4 meters in height to improve form and allow for vehicular access. Related to TPO App 20/1638/TTPO
20/02888/HFUL	24 Aylesford Way, Stapleford Conservatory to the rear
20/1660/TTPO	Chalk Hill, Stapleford T1 Twin-stemmed Beech: Fell: compression fork
20/1658/TTPO	9 Sternes Way, Stapleford Small leafed lime. Crown reduce height by approximately 2.5m. Crown reduce spread on all sides by approximately 2-2.5 m to previous pruning points. Crown lift to clear, approximately 4m high. Remove epic or growth from main stem. (Previous work done on tree in 2015) A qualified tree surgery company will be employed to carry out this planned work.
20/03084/HFUL	4 Aylesford Way, Stapleford Single storey side/rear extensions
20/03071/HFUL	57 Bar Lane, Stapleford Loft and garage conversion
20/1694/TTPO	35 Bar Lane, Stapleford

	<p>Proposal: Horse Chestnut (T15 on TPO) (T001 on Haydens plan) Remove deadwood and Ivy. Crown lift to 2.5 metres over footpath</p> <p>Horse Chestnut (T14 on TPO) (T002 on Haydens plan) Remove deadwood and dropping limb at top of crown on south eastern side over footpath. Crown lift to 2.5 metres over footpath</p>
20/1706/TTPO	<p>2 St Andrews Close, Stapleford</p> <p>T1 (TPO 2/06) Copper Beach in need of crown reduction by 1.5 metres and crown lift by 1 metre. Tree has been regularly pruned in the past as to not let it get too big. Copper Beach is also overhanging neighbouring properties and shading neighbouring gardens. Crown reduction by 1.5 metres will allow sunlight to reach surrounding trees and plants allowing them to thrive</p>

GCP busway proposal: Report from Cllr H Kettel and discussion on the appropriate way forward

PROPOSAL: *That Stapleford Parish Council herewith agrees to provide up to £10,000 (ten thousand pounds) towards the cost of retaining a consultant or consultants to investigate the viability (or otherwise) of taking the GCP CSET route along the railway alignment as an alternative to the current GCP proposal to drive a busway though the Greenbelt adjacent to the Magog Downs on the edge of Stapleford village using provision contained within Local Government Rating Act 1997.*

Cambridge South East Transport: A1307 consultation 21.7.2020: update

SCDC: Online Planning: consultation: response

Greater Cambridge Green Infrastructure Opportunity Mapping Project: consultation open to 27th July

122.2020

Pavilion: Cllr Pett

Covid-19: Report and recommendation for reopening

PROPOSAL: *that Stapleford Parish Council herewith agrees the Covid-19 Risk assessment and special conditions of hire in advance of the Jubilee Pavilion opening on the 1st September.*

Play area: now open. Ongoing considerations.

123.2020

Pavilion: Cllr Pett

Recommendations:

Advice

Cleaning

Liaison with clubs and fees

124.2020

Covid-19: volunteering update: Cllr Pett

- 125.2020** **Cllr B Kettel:** Cemetery:
 Headstone safety: Assistant Clerk update
 Rabbit holes: quotations to make safe:
 HCGM Ltd:
 French of Stapleford:
 Cement-topped graves: Coroner's Office advice to make safe: awaited.
PROPOSAL: *That Stapleford Parish Council herewith appoints Herts and Cambs Grounds Maintenance Ltd to fence off the cement-topped graves in the sum of £310*
 Gate to new cemetery: Cllr Gatward:
PROPOSAL: *That Stapleford Parish Council herewith agrees to appoint Butler Bros to provide and install two second hand gates to the new cemetery entrance road in the sum of £760.*
- Neighbourhood Plan: update
- 126.2020** **S106 Stapleford Capital Projects Initiative:** Working Party discussion
 update and actions:
 a) Multi-Use Games Unit: Cllr McPhater:
 Planning permission update
 Tennis Club: terms of agreement: update
 Contractor: project update
 b) Pavilion modification: Cllr H Kettel
 c) Children's play area: Cllr G Pett
- 127.2020** **Cllr H Kettel** Asset Management
 Reports by Cllrs H Kettel, M Gatward, C Greenhalgh, C Nightingale and D Pepperell
 a) Pavilion maintenance: entrance: raising land to entrance pathway;
 b) Grounds Maintenance: Villedomer/ Slaughterhouse: Cllr Pepperell
 c) Complaint: Slaughterhouse Garden trees not pruned: in bird nesting season and outside pruning season.
 d) Quotes to prune Slaughterhouse trees:
 Acacia: Cherry: £240, Hornbeam £525: recommendation works are repeated every 4 – 5 years at similar costs.
 HCGM Ltd: Cherry: £60, Hornbeam: £340
- 128.2020** **Clerk Updates:**
 web site update
- 129.2020** **Governance:**
PROPOSAL: *That Stapleford Parish Council herewith adopts its Complaints Procedure and Form with immediate effect*
PROPOSAL: *That Stapleford Parish Council herewith approves the Grounds Maintenance contract document and agrees it will go to tender on the 1st September 2020 for commencement 1st April 2021*

PROPOSAL: *That Stapleford Parish Council herewith approves and adopts the Disciplinary and Grievance policies with immediate effect*

130.2020

Correspondence:

Mrs Talbot: complaint: Slaughterhouse trees shading the garden have not been pruned.

131.2020

Exclusion of Press & Public:

PROPOSAL: *That Stapleford Parish Council herewith agrees to invoke Standing Order 10.a.xi to exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest*

132.2020

HR: Review of Terms, Conditions and Contracts: Clerk

133.2020

Date of Next Meeting: Virtual meeting at 7.30pm

PC Meetings: 2nd Wednesday of each month

14th October 11th November 9th December