

STAPLEFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

To Members of Stapleford Parish Council

You are hereby summoned to attend a **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 14th October 2020 at 7.30pm** by virtual meeting to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Virtual meeting access:

Belinda Irons
Stapleford Parish Clerk
7th October 2020

AGENDA

- 139.2020** Apologies
- 140.2020** Declaration of Member's Interest: disclosable pecuniary/ pecuniary/personal
- 141.2020** Minutes of the previous meeting:
PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meetings held on 12th and 26th August 2020.
- 142.2020** Councillor vacancies: Co-option
- 143.2020** Public discussion and presentation
- 144. 2020** Reports from South Cambs District Council and Cambridgeshire County Council
- 145.2020** **Cllr Kettel: Finance**
a) Signatories: update:
b) Accounts summary
c) **PROPOSAL: That Stapleford Parish Council herewith agrees the payments schedule shown attached and authorises payment.**
d) Audit update:
e) Zero Carbon Communities Grant: submitted for pavilion with assistance of 2G3S group
f) CPPF: request for match-funding zero carbon grant application to SCDC: refused
g) **PROPOSAL: That Stapleford Parish Council herewith agrees to increase employees salary in line with the annual National Agreement confirmed by NALC backdated to April 2020.**

- 146.2020** **Planning: Cllr B Kettel**

20/03568/FUL	80 London Road, Stapleford
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Permission refused	Demolition of existing bungalow and the erection of 1 no. Detached dwelling house and garage together with alterations to the highways access and new driveway and boundary wall to front
20/03734/HFUL	6 Poplar Way, Stapleford Single storey side and rear extensions

GCP busway proposal: Report from Cllr H Kettel: Transport assessment authorised: update

Cambridge South Infrastructure Enhancement: new station: 2nd consultation 19 – 31 October 2020

SCDC: Clarification that it has 5.4 years land supply
Changes to PC notification process: weekly advice only

Planning for the Future White Paper: PC response

Neighbourhood Plan: update

147.2020 Pavilion & Play Area: Cllr Pett

148.2020 S106 Stapleford Capital Projects Initiative: Working Party discussion update and actions:
a) Multi-Use Games Unit: Cllr McPhater:
Planning permission update
Tennis Club: terms of agreement: update
Contractor: project update
b) Pavilion modification and shed project: Cllr H Kettel
c) Children's play area: Cllr G Pett

149.2020 Cllr H Kettel Asset Management
Parish Pit
Sports club terms and fees
PROPOSAL: That Stapleford Parish Council herewith approves and implements the Stapleford PC Sports Facilities Hire Agreement and sets the hire fees as described in the agreement

Cambridge Nature Network

150.2020 Clerk Updates:
Grounds Maintenance Contract to Tender for 2021 – 2024
Management of website

151.2020 Correspondence:
Human Capital Department: report
CPPF: Cambridge Nature Network
CPPF: request for financial assistance

Anthony Browne MP: newsletter

Mrs Witt: Heffer Close signage missing: reported to SCDC

Mr Ayres: flooding at Mingle Lane: email forwarded to Cllrs Cuffley & Hickford

152.2020

Cllr B Kettel: Cemetery:

PROPOSAL: *That Stapleford Parish Council herewith adopts its Cemetery Management and Maintenance Policy and Protocol with immediate effect*

Gate to new cemetery: Cllr Gatward: update

Bench in need of repairs: French of Stapleford report

PROPOSAL: *That Stapleford Parish Council herewith agrees to purchase cemetery records legers from Shaw & Sons in the sum of £539 + VAT*

PROPOSAL: *That Stapleford Parish Council herewith agrees to purchase metal plaques which delineate rows in the new cemetery in the sum of £*

153.2020

Exclusion of Press & Public:

PROPOSAL: *That Stapleford Parish Council herewith agrees to invoke Standing Order 10.a.xi to exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest*

154.2020

HR: Review of Terms, Conditions and Contracts: Clerk

PROPOSAL: *that Stapleford Parish Council herewith agrees the report provided by Human Capital Department Ltd and implements the recommendations immediately, including new contracts for all staff members*

155.2020

Date of Next Meeting: Virtual meeting at 7.30pm

PC Meetings: 2nd Wednesday of each month

11th November 9th December