# STAPLEFORD PARISH COUNCIL

**NOTICE OF PARISH COUNCIL MEETING**

**To Members of Stapleford Parish Council**

You are hereby summoned to attend a **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 9th December 2020 at 7.30pm** by virtual meeting to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Virtual meeting access:

<https://us02web.zoom.us/j/85420298601?pwd=ZkZXMUUyVVVBclhXWEJsR0JWc2VxQT09>

Belinda Irons

Stapleford Parish Clerk

4th December 2020

AGENDA

**174.2020** Apologies

**175.2020** Declaration of Member’s Interest: disclosable pecuniary/ pecuniary/personal

**176.2020** Minutes of the previous meeting:

**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meetings held on 11th November 2020.**

**177.2020** Councillor vacancies: Co-option

**178.2020** Public discussion and presentation

**179. 2020** Reports from South Cambs District Council and Cambridgeshire County Council

**180.2020 Infrastructure: CSET:** Cllr H Kettel

GCP Environmental Impact Assessment: public consultation open to 14.12.2020

**181.2020 Planning:** Cllr B Kettel

|  |  |
| --- | --- |
| 20/04474/CL2PD | 1 Gog Magog Cottages, Haverhill Road, StaplefordApplication for a Certificate of lawfulness under section 192 for the erection of anouthouse to use as a work from home office with a bathroom and tea/Coffee station |
| 20/04580/LBC | 7 Bar Lane, StaplefordReplace existing 75mm black uPVC soil pipe and 22mm white uPVC soil pipe, with new 100mm black cast iron soil pipe and 50mm waste water pipe . Relocate waste pipe approximately 3.5m to the east. |

Neighbourhood Plan: update

**182.2020 Cllr Kettel: Finance**

 **a**) Signatories: update:

 b) Accounts summary

c) **PROPOSAL: That Stapleford Parish Council herewith agrees the payments schedule shown attached and authorises payment.**

d) Zero Carbon Communities Grant: submitted for pavilion with assistance of 2G3S group

e) Budget

* 1. **Pavilion & Play Area: Cllr Pett**

**184.2020 S106 Stapleford Capital Projects Initiative*:*** Working Party discussion update and actions:

a)Multi-Use Games Unit: Cllr McPhater:

 Tennis Club: terms of agreement: update

 Contractor: project update

 b) Pavilion modification, public toilets and shed project: Cllr H Kettel

 c) Children’s play area: Cllr G Pett

**185.2020 Cllr H** **Kettel**  Asset Management

 Parish Pit

 Sports club terms and fee

**186.2020 Highways:** Cllr Flynn

**187.2020 Communications and website management**: Cllr Flynn

**188.2020 Clerk Updates:**

Grounds Maintenance Contract to Tender for 2021 – 2024

Playground inspections

**PROPOSAL: *That Stapleford Parish Council herewith agrees to appoint Herts and Cambs Grounds Maintenance Ltd to carry out a professional monthly safety inspection of the play equipment and grounds in the sum of £85 (eighty five pounds) per month.***

**189.2020 Correspondence**:

**190.2020 Cllr B Kettel**: Cemetery:

**191.2020 HR: Review completed and actioned**: Clerk

**192.2020** **Date of Next Meeting**: Virtual meeting at 7.30pm

 PC Meetings: 2nd Wednesday of each month

13th January, 10th February, 10th March, 14th April, 12th May,9th June, 14th July, 8th September, 13th October, 10th November, 8th December.

Annual Parish Meeting: 5th May