# STAPLEFORD PARISH COUNCIL

**NOTICE OF PARISH COUNCIL MEETING**

**To Members of Stapleford Parish Council**

You are hereby summoned to attend a **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 13th January 2021 at 7.30pm** by virtual meeting to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Virtual meeting access:

<https://us02web.zoom.us/j/82890994585?pwd=ejdzM2JFK2tFQ2NxNDJVUDBXZnN5dz0>

Belinda Irons

Stapleford Parish Clerk

4th January 2021

AGENDA

**01.2021** Apologies

**02.2021** Declaration of Member’s Interest: disclosable pecuniary/ pecuniary/personal

**03.2021** Minutes of the previous meeting:

**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meetings held on 9th December 2020.**

**04.2021** Councillor vacancy: Co-option

**05.2021** Public discussion and presentation

**06. 2021** Reports from South Cambs District Council and Cambridgeshire County Council

**07.2021 East West Rail Impact: Cllr H Kettel:** Discussion

**08.2021 CSET Busway: Cllr H Kettel**

Commissioning of iTransport 2nd Report

**PROPOSAL: *That Stapleford Parish Council herewith agrees to fund iTransport reports 2 and 3 which will review and make recommendation regarding the viability of the alternative route for the CSET busway, to a maximum of £6,500***

**GCP: CSET Phase 1 scheme meeting:**

A1307 to Cambridge 20.1.2021 commencing 6pm

All to Horseheath 26.1.2021commencing 6pm

**09.2021 Planning:** Cllr B Kettel

|  |  |
| --- | --- |
| 20/05003/HFUL | 1 Bar Lane, Stapleford  2 storey rear extension |
| 20/05202/PRIO1A | 9 Greenfield Close, Stapleford  Alteration to the roof of an existing single-storey rear extension (built in 1980 through via planning permission) (no new footprint added) and internal  reconfiguration of the kitchen. Replacement of existing roof with new pitched roof including rooflights |
| 20/05169/HFUL | 42 Church Street, Stapleford  Minor amendments to some window and doors. New rooflights added. Glass wall and roof to the existing utility, to be replaced with a brick wall and solid roof to  facilitate WC. Existing timber weatherboard cladding replaced with timber effect fibre cement weatherboard cladding. |
| 20/03568/FUL  Inspectorate Ref:  APP/W0530/W/20/3262482  Appeal Start Date:  5th January 2021 | 80 London Road, Stapleford  Demolition of existing bungalow and the erection of 1 no. Detached dwelling house and garage together with alterations to the highways access and new driveway and boundary wall to front |
|  |  |

Neighbourhood Plan: update

SCDC: Conservation Area Appraisal/ Revue: document due 18.1.2021

**10.2021 Finance:** Cllr H Kettel

**a**) Signatories: update:

b) Accounts summary

c) **PROPOSAL: That Stapleford Parish Council herewith agrees the payments schedule shown attached and authorises payment.**

d) Budget & Precept:

**PROPOSAL: *That Stapleford Parish Council herewith agrees and adopts the budget and sets the precept at £75,000 (seventy five thousand pounds)***

* 1. **Management of Pavilion & Play Area: Cllr Pett**

**12.2021 S106 Stapleford Capital Projects Initiative*:*** Working Party discussion update and actions:

a)Multi-Use Games Unit: Cllr McPhater:

Tennis Club: terms of agreement: update

Contractor: project update

Planning conditions: documents submitted to SCDC Dec 2020

b) Pavilion modification, public toilets and shed project: Cllr H Kettel

c) Children’s play area: Cllr G Pett

**13.2021 Asset Management:** Cllr H Kettel

Parish Pit

Sports club terms and fee

**14.2021 Highways:** Cllr Flynn

**15.2021 External Communications**: Cllr Flynn

**16.2021 Website upgrade and email upgrade**: Cllr Raphael

**17.2021 Clerk Updates:**

Grounds Maintenance Contract to Tender for 2021 – 2024

Zero Carbon Communities Grant: awaiting PECT inspection

**18.2021 Cemetery:** Cllr B Ketel

**19.2021 Correspondence:**

Mrs C Roberts Complaint: condition of cemetery

**20.2021** **Date of Next Meeting**: Virtual meeting at 7.30pm

PC Meetings: 2nd Wednesday of each month

10th February, 10th March, 14th April, 12th May,9th June, 14th July, 8th September, 13th October, 10th November, 8th December.

Annual Parish Meeting: 5th May