

Minutes of the Meeting of Stapleford Parish Council

held at Cox's Close Stapleford on 28 March 2019 at 11am

Present: Councillors H Kettel (Chair), Gatward, B Kettel and Nightingale
Lesley Watts – Assistant Clerk
2 members of the public were present

192.2019 Apologies

Apologies were received from Councillors Pett, Sayer and Pepperell.

193.2019 Declarations of Interest

None

194.2019 To consider the quotations in relation to the all-weather cricket strip

Cllr Kettel opened the meeting and presented four quotations which had been submitted for consideration. It was noted that two of the companies were not ECB approved and were therefore discounted.

Quotes A and C were considered in more detail. Both were to the same specification and were of similar quoted cost. Quote A was slightly cheaper. The meeting also noted that Quote A had good local recommendations and evidence of a high quality project recently completed at a local school.

On this basis it was proposed that Quote A be accepted, with the following considerations:

- it would be noted that this was a fixed price contract and no further costs would be incurred for any site investigation;
- clarification would be received on the warranty before payment;
- the contractor would be asked for an end April completion date;
- payment would be due on completion (after GR had checked and signed off the work), subject to retention;
- the precise location of the strip would be discussed by cricket representatives and councillors in advance of work starting to ensure placement would not compromise other plans to enhance the recreation ground and/or pavilion;
- the contractor would be asked for evidence of their public liability cover.

Proposed: Cllr Nightingale. Seconded: Cllr Gatward. Agreed by all.

Actions: The cricket representatives would liaise with Cllr Kettel on the position of the strip. The Clerk would be asked to prepare a purchase order for the contractor. The contractor would be advised that access to the site would not be a problem and the height restriction bar could be moved if required. The parish council insurers would be advised of the addition of the cricket strip before work commenced and once in place.

There being no other business the meeting closed at 11.48am

Signed Date