# STAPLEFORD PARISH COUNCIL

**NOTICE OF PARISH COUNCIL MEETING**

**To Members of Stapleford Parish Council**

You are hereby summoned to attend a **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 10th March 2021 at 7.30pm** by virtual meeting to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Virtual meeting access:

<https://us02web.zoom.us/j/87494504372?pwd=b2h2NG1OOVF2am5TQ3ROUFd5b3FTZz09>

Belinda Irons

Stapleford Parish Clerk

4th March 2021

AGENDA

**40.2021** Apologies

**41.2021** Declaration of Member’s Interest: disclosable pecuniary/ pecuniary/personal

**42.2021** Minutes of the previous meeting:

**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meetings held on 10th February 2021.**

**43.2021** Councillor vacancy:

**44.2021** Public discussion and presentation

**45. 2021** Reports from South Cambs District Council and Cambridgeshire County Council

**46.2021 East West Rail and CSET Busway: Cllr H Kettel: update**

Restoring Your Railway Fund: reopening Haverhill to Cambridge Line: letter of support sent to Railfuture for the reopening of the Haverhill Line

**47.2021 Planning:** Cllr B Kettel

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| 21/0034/S106A | 8 Granta Terrace, Stapleford and 10-20 Even, Welchs Crescent, Stapleford  Modification of planning obligations to amend clause 7.10 to a conditional Mortgagee Exclusion Clause and delete clause 7.11, of the Section 106 Agreement  dated 16th August 2013 made between South Cambridgeshire District Council (1)  Cambridgeshire County Council (2) Welch's Group Holdings Limited (3) and Wrenbridge (Stapleford) Limited (4) relating to development of land at Granta  Terrace, Stapleford, "The Depot Site |
| 21/0234/TTCA | 38 Mingle Lane, Stapleford  Sycamore cut back overhang to garden by 2 - 2.5m  Group of 3 Cypress cut back lowest branches to clear roof by 2m  Reasons - to reduce overhang to garden and to reduce risk to adjacent garden building. |
|  |  |
|  |  |

Neighbourhood Plan: update

Local Plan:

GCSPS survey requesting additional information for call for sites in Parish

Anthony Browne MP: public survey regarding house building in South Cambs

Clearance of entry to Hinton Way site subject to Call for Sites: Planning Enforcement has stated it is unable to take any action as a planning application has not been submitted.

Feedback from SCDC Parish introductory Meeting with Area Team One

Greater Cambridge Planning: Consultation

<https://www.scambs.gov.uk/consultation-on-new-housing-policies-relating-to-build-to-rent-clustering-and-distribution-of-affordable-housing-and-affordable-rent-setting/>

**48.2021 Finance:** Cllr H Kettel

**a**) Accounts summary: February meeting

Income: £1,299.57

Expenditure: £6,710.61

Current Balance of all Accounts: £281,749.78

Less S106 Ring-fenced: £215,552.00

Carried forward: £66,197.78

Expenditure for March will be reported to the meeting as some payment details are still awaited inc salary and HMRC

b) **PROPOSAL: That Stapleford Parish Council herewith agrees the payments schedule shown attached and authorises payment.**

c) HCGM Ltd: quote to roll and deep tine the recreation ground to improve sports surface: £500

d) The Tree Community Group: distribution of funds

Suggestions: Karen Morris Memorial Fund: Cllr Pepperell

Playground refurbishment: Cllrs Pett, Flynn, Raphael, McPhater

School moat: Cllrs Flynn, McPhater

FEOFFEE Cllr Raphael,

* 1. **Management of Pavilion & Play Area: Cllr Pett**

£500 received to be ringfenced for picnic table

Quote to install: £320 by French of Stapleford

**50.2021 S106 Stapleford Capital Projects Initiative*:*** Working Party discussion update and actions:

a)Multi-Use Games Unit: Cllr McPhater:

Tennis Club: terms of agreement: update

Contractor: project update

Contractual Payment 3 to ETC Sports. Conditional on Artificial Grass Installation. £35,945.00  
"Best 4 Hedging" Order. 18 x 1.5 metres Mature (6 years) Laurel Hedges. As per planning condition and required prior to opening the facility. Prices fluctuate so payment up to £1300 requested

Planning conditions: agreed

Gate

b) Pavilion modification, public toilets and shed project: Cllr H Kettel

Gawn Associates to be instructed to provide design for roof and other structural elements for a fee of £450 and application for building regulations consent

c) Children’s play area: Cllr G Pett

**51.2021 Asset Management:** Cllr H Kettel

Parish Pit: Magog Trust response to Charity Commission decision received

Sports club terms and fee

Stapleford Cricket Club: due diligence report and recommendation

**PROPOSAL: That Stapleford Parish Council herewith agrees to complete the Licence Agreements with Phoenix Cricket Club at a fee of £400 to commence 1st April 2021 and terminate 30th September 2021**

**52.2021 Highways:** Cllr Flynn

**53.2021 External Communications**: Cllr Flynn

Author of April article for Stapleford Messenger to be confirmed

Stapleford Messenger: Parish Council support: discussion

Digital Champion: discussion

**54.2021 Website upgrade and email upgrade**: Cllr Raphael

**55.2021 Clerk Updates:**

Zero Carbon Communities: Grant: PECT inspection due July

Pavilion: Sky/BT Openreach: line installation

Pavilion & Slaughterhouse: electricity contracts

Pavilion: litter and leaf clearance: discussion

Annual Parish Meeting: Agenda

Street lights:

Chalk Hill: street light not connected

Granta Terrace: street light to be transferred from Gt Shelford to Stapleford PC when the contract is changed by CCC

**56.2021 Cemetery:** Cllr B Kettel

Requests for benches: Mrs George re memorial bench & Cllr Pett

**57.2021 Correspondence:**

Ms C George: request for permission to erect a highway mirror on Basil’s Piece and complaint that road markings are faded: directed to CCC

Mrs W Elsbury: Comments on PC meeting

Mr Chisholm: ordinary water courses, ditch clearance and allotments

**58.2021** **Date of Next Meeting**: Virtual meeting at 7.30pm

PC Meetings: 2nd Wednesday of each month

14th April, 12th May,9th June, 14th July, 8th September, 13th October, 10th November, 8th December.

Annual Parish Meeting: 5th May