# STAPLEFORD PARISH COUNCIL

**NOTICE OF PARISH COUNCIL MEETING**

**To Members of Stapleford Parish Council**

You are hereby summoned to attend the **EXTRAORDINARY MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **FRIDAY 18th June 2021 at 7.00pm** in the Jubilee Pavilion, Gog Magog Way, Stapleford to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Belinda Irons

Stapleford Parish Clerk

14TH June 2021

**AGENDA**

**HOUSEKEEPING:** Please be advised that attendees are expected to:

1. Bring a face covering with them, and to wear it whilst in the meeting.
2. Attendees are expected to use the hand sanitiser provided on entry and exit
3. To maintain a 2m social distancing space.
4. Attendees will be required to complete a registration sheet giving name and contact telephone number to enable the SPC to contact all those present should a case of Covid be reported to it. This registration sheet will be retained until the next meeting takes place.
5. Anyone experiencing Covid or cold symptoms are asked to refrain from attendance.
6. Anyone who experiences Covid or cold symptoms within 10 days of attending the meeting is asked to report this to the Clerk who will contact all attendees and will also advise the NHS Track and Trace programme.

**109.2021** Apologies

**110.2021** Declaration of Member’s Interest: disclosable pecuniary/ pecuniary/personal

**111.2021** Minutes of the previous meeting:

**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the meetings held on 9th June 2021.**

**112.2021** Public discussion and presentation

**113.2021 Finance:** Cllr H Kettel

 **a**) Accounts summary: June meeting

 b) PROPOSALS

 i) PROPOSAL: *That Stapleford Parish Council herewith agrees to appoint Electec to carry out remedial works to the Pavilion electricity supply in the sum of £3,724.80*

ii) PROPOSAL: *That Stapleford Parish Council herewith agrees to purchase a mechanical sweeper in the sum of £750 and a battery operated leaf blower/hoover in the sum of £279 to maintain the MUGA surface*

iii) PROPOSAL: *That Stapleford Parish Council herewith agrees a budget of up to £100 to purchase plants for Basil’s Piece.*

* 1. **Portfolio Reports & Updates:**

Cllr H Kettel External toilets

Cllr G Pett: Play Area:

**115.2021 Clerks’ updates and reports**

a) verge mowing: London Road, and others and Slaughterhouse Gardens

b) Haverhill Road: Speed Indicator Sign vandalised

**116.2021 Correspondence:**

Stapleford Granary: request to use pavilion folding chairs for open day 4.7.2021

Mr & Mrs Northfield: request for double yellow no parking lines in Dolphin Way

Mrs C Izzett: trees dying through lack of water; verge mowing; potholes

**117.2021** **Date of Next Meeting**: To be held in the Jubilee Pavilion at 7.30pm

 PC Meetings: 2nd Wednesday of each month

 14th July, 8th September, 13th October, 10th November,

8th December. Annual Parish Meeting: 5th May