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# STAPLEFORD PARISH COUNCIL

**MINUTES OF THE EXTRAORDINARY MEETING OF STAPLEFORD PARISH COUNCIL** **held on** **FRIDAY 18th June 2021 at 7.30pm** **In the Jubilee Pavilion, Gog Magog Way, Stapleford**

**PRESENT:** Cllr Howard Kettel (Chairman), Cllr Jenny Flynn, Cllr Michael Gatward, Cllr B Kettel, Cllr Paul McPhater, Cllr David Pepperell, Cllr Gillian Pett, Cllr Jez Raphael.

Stapleford Parish Council Clerk: Belinda Irons – Minutes

**MEMBERS OF THE PUBLIC:** There were 0 members of the public present

**109.2021** Apologies: Cllr Greenhalgh

**110.2021** Declaration of Member’s Interest: disclosable pecuniary/ pecuniary/personal

 None.

**111.2021** Minutes of the previous meeting:

**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the meetings held on 9th June 2021.** PROPOSED: Cllr H Kettel from the chair. AGREED AND RESOLVED UNANIMOUSLY

**112.2021** Public discussion and presentation: No public present

**113.2021 Finance:** Cllr H Kettel

**a**) Accounts summary: June meeting:

Cllr H Kettel thanked everyone for their efforts regarding security for the recreation field, but no security was present at 4pm. Security was reported to have turned up but left as they stated that they were unable to patrol with dogs on a open field, despite this being made clear in the written instruction to the company. Ordinary security had been asked for, but the company had advised that they were unable to get security to site when the Clerk telephoned just before 5pm. It had been made clear that security was required to cover 4 to 5pm, and as this hadn’t occurred, the Clerk was instructed by the Chairman to cancel the contract with the company, which was completed by telephone.

A vote of thanks was extended to Mr K Diver for his initiative blocking the main entrance.

A permanent solution is required. Cllrs Gatward and McPhater will develop a scheme to present to the Parish Council. **ACTION: MG/PMcP**

 b) PROPOSALS

 i) Cllr McPhater advised that the current system was not compatible with the new MUGA electrical requirements. The cost was chargeable to S106 as it is a requirement for the operation of the electric gate and Tweener lighting.

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**PROPOSAL: *That Stapleford Parish Council herewith agrees to appoint Electec to carry out remedial works to the Pavilion electricity supply in the sum of £3,724.80*** PROPOSED: Cllr McPhater. Seconded Cllr H Kettel.

AGREED AND RESOLVED UNANIMOUSLY. Works will take place next week.

ii) Cllr McPhater advised that the MUGA surface needed to be regularly and routinely maintained which included sweeping to keep the area clear of debris. The sweeper would be used every two weeks to ensure the surface of the MUGA was kept play ready.

**PROPOSAL: *That Stapleford Parish Council herewith agrees to purchase a mechanical sweeper in the sum of £750 and a battery operated leaf blower/hoover in the sum of £279 to maintain the MUGA surface.*** PROPOSED: Cllr McPhater, seconded Cllr Raphael. AGREED AND RESOLVED UNANIMOUSLY. The Clerk will arrange purchase.

 **ACTION:** **CLERK**

iii) Cllr McPhater advised that volunteers had agreed to maintain the area, but weed clearance and replanting was needed to bring it to a suitable standard.

**PROPOSAL: *That Stapleford Parish Council herewith agrees a budget of up to £100 to purchase plants for Basil’s Piece.*** Cllr McPhater, seconded Cllr Flynn. AGREED AND RESOLVED UNANIMOUSLY. Cllr McPhater will arrange purchase of plants. **ACTION: PMcP**

* 1. **Portfolio Reports & Updates:**

Cllr H Kettel External toilets: The Chairman commented that he had concerns regarding provision of eco-toilets, cleaning and capacity, which would be resolved using conventional toilets. He has asked the architect to liaise with SCDC to investigate commissioning an Art installation as part of the S106 fund.

Cllr G Pett: Play Area:

Cllr Pett emailed a presentation to Councillors which detailed the proposed scheme with **Kompan** as the provider recommended by the volunteer group. The full £20,000 S106 fund would be used in addition to any external grant funding achieved by the group. £2,350 has been raised through Crowdfunding. Two picnic tables have been donated by Scotsdales. The Covid compliant, socially distanced picnic will be funded through the ring-fenced Village Weekend fund held by the Parish Council.

The Chairman requested a detailed S106 costed financial analysis be produced. Any residue is to go towards the playground renovation.

**115.2021 Clerks’ updates and reports**

a) verge mowing: London Road, and others and Slaughterhouse Gardens:

A complaint has been received regarding Vicarage Lane. Cllr Pepperell advised that this has been a long-term issue as hedge cutting was the

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responsibility of the adjacent landowners, and Cambridge County Council was responsible for cutting the grassed area. The Clerk will write to adjacent landowners asking that the hedges are cut.

Cllr Gatward commented that he has received complaints that wild flowers have been cut down as part of verge maintenance.

The Chairman recommended the Environment Group produce a mowing regime schedule to be given to the contractor for him to follow.

London Road: Gt Shelford PC has cut the grass.

Vine Close, Bar Lane, Church Street, Bury Road: hedges are overgrowing the footway to the extent that pedestrians are having to walk in the road. Cambridgeshire County Council is the enforcing body. Letters are to be sent to landlords of the properties. **ACTION: CLERK**

b) Haverhill Road: Speed Indicator Sign vandalised: This has been reported to the Police and the insurance company. The Clerk is awaiting an updated quote from the supplier for a replacement to be sent to the insurance compay.

**116.2021 Correspondence:**

Stapleford Granary: request to use pavilion folding chairs for open day 4.7.2021: the organiser has been advised that the chairs are ot suitable for outdoor use.

Mr & Mrs Northfield: request for double yellow no parking lines in Dolphin Way: Cllr Flynn has responded.

Mrs C Izzett: trees dying through lack of water; verge mowing; potholes:

The trees will be replaced and the soaker hose extended to ensure trees are correctly watered.

Planning

21/02546/HFUL Bury Farmhouse, 64 Bury Road, Stapleford

Internal alterations, single storey and two storey extensions, additional window and canopy/porch to existing door on west elevation, reinstate chimney, extend veranda, construct new garage and storage.

**117.2021** **Date of Next Meeting**: To be held in the Jubilee Pavilion at 7.30pm

 PC Meetings: 2nd Wednesday of each month

 14th July, 8th September, 13th October, 10th November,

8th December.

*Meeting closed at 7.45pm*