# STAPLEFORD PARISH COUNCIL

**NOTICE OF PARISH COUNCIL MEETING**

**To Members of Stapleford Parish Council**

You are hereby summoned to attend the **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 8th SEPTEMBER 2021 at 7.30pm** in the Jubilee Pavilion, Gog Magog Way, Stapleford to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Belinda Irons

Stapleford Parish Clerk

1st September 2021

**HOUSEKEEPING:**

Please be advised that attendees are requested to:

1. Bring a face covering with them, and to wear it whilst entering and leaving the meeting.
2. Attendees are asked to use the hand sanitiser provided on entry and exit
3. To maintain a 2m social distancing space.
4. Anyone experiencing Covid or cold symptoms are asked to refrain from attendance.
5. Anyone who experiences Covid or cold symptoms within 10 days of attending the meeting is asked to report this to the Clerk who will contact all attendees and will also advise the NHS Track and Trace programme.

**AGENDA**

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| Item Ref. | Item | Lead | Duration |
| **131.2021** | Apologies | Chair | 1 Min |
| **132.2021** | Declaration of Member’s Interest: disclosable pecuniary/ pecuniary/personal | Chair | 1 Mins |
| **133.2021** | Minutes of the previous meeting:  **PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Meeting meeting held on 15th July 2021.** | Chair | 1 Min |
| **134.2021** | Public discussion and presentation | Public | 3 min each |
| **135.2021** | South Cambs District Council & Cambridgeshire County Councillors: reports | DC & CC | 10 mins each |
| **136.2021** | Parish Council Resignation: Cllr Greenhalgh  Vacancies for co-option: 2 vacancies | Chair | 1 min |
| **137.2021** | 21/03414/HFUL 3 St Andrews Close, Stapleford  Demolition of existing extensions. 2 storey side rear, singles storey front rear extensions  20/02929/OUT: Appeal  Land between Haverhill Road and Hinton Way, Stapleford  Outline planning for the development of land for a retirement care village in Use Class C2 comprising housing with care, communal health, wellbeing and leisure facilities, public open space, landscaping, car parking, access and associated development and public access countryside park with all matters reserved except for access:  SPC TO DECIDE IF IT WISHES TO APPLY FOR RULE 6 STATUS  21/03652/HFUL 2 Bar Lane, Stapleford  Single storey front extension to existing annexe and integration of annexe into main dwelling and single storey front porch extension to main dwelling  **Dernford Lake**  **Neighbourhood Plan**  **Greater Cambridge Planning: Local Plan Call for Sites** | Cllr B Kettel | 12 mins |
| **138.2021** | **East West Rail and CSET: updates** | Chairman | 2 |
| **139.2021** | **Finance:**  Accounts summary: July Meeting  Income July: £5,268.52  Expenditure July: £16,050.98  Less S106 Ring-fenced: £153,737.54  Carried forward: £82,881.69  Expenditure for August & September will be reported to the meeting | Chair/Clerk | 2 mins |
| **140.2021** | **Portfolio Reports & Updates** | Various | 2 mins per item |
|  | **a**) S106 Stapleford Capital Projects Initiative:  Shed renovation  Pavilion renovation  Public toilet provision  **b**) Parish Pit: update  **PROPOSAL : Following a public consultation, Stapleford Parish Council, as the Sole Trustee of the Public Stone, Chalk, Gravel and Clay Pit Charity (The Chairty) proposed to apply to the Charity Commission for a scheme to alter the purpose of The Chairty, seeks approval to sell the land for £1.00 (one pound) and to apply for a release of the permanent endowment restriction, and for approval to dissolve The Charity.**  c) Councillors training requirements  d) Caretaker/ Handy Person/ Grounds Maintenance Person x 2  **PROPOSAL: *That Stapleford Parish Council herewith agrees to advertise the vacancies for two Caretaker/ Handy Person/ Grounds Maintenance Person and seeks to fill them as soon as possible***  e) Slaughterhouse:  **PROPOSAL: That Stapleford Parish Council herewith agrees to conduct a survey of parishioners to obtain a consensus of opinion on the future use of the Slaughterhouse**  f) Sports agreements  **PROPOSAL: That Stapleford Parish Council herewith agrees the Stapleford Football Club licence for the 2021/22 season with a fee set at £1,250 to include use of toilets and storage** | Cllr H Kettel | 12 mins |
|  | g) MUGA update  Maintenance regime  ETC request to use SPC for publicity | Cllr P McPhater | 2 mins |
|  | h) Cemetery report | Cllr B Kettel | 2 mins |
|  | i) Environment, Ecology & Climate Change : ZCC offer of 6 free trees | Cllr M Gatward | 2 mins |
|  | **j)** Highways  k) Recreation Field: car parking charges:  **PROPOSAL: *That Stapleford ParishCouncil herewith agrees the use of the parking facilities at Staleford Recreation Field by Stapleford Granary in return for an annual donation to the Parish Council of £100 (conditions apply)***  l) Ecology: verges/ cemetery meadow/ other  m) Communications | Cllr J Flynn | 8 mins |
|  | n) IT & Website | Cllr J Raphael | 2 mins |
|  | o) Management of key and access  p) Damage to windows: update  q) Play Area renovation:update  r) Womens Institute: permission sought to plant a commemorative centennial tree | Cllr G Pett | 8 mins |
| **141.2021** | **Clerks’ updates and reports**  a) Zero Carbon Communities: Grant: PECT inspection completed: thanks to Cllr Gatward for assistance  b) Pavilion: Sky/BT Openreach: line installation: still awaited  c) Pavilion & Slaughterhouse: electricity contracts: complaints raised  d) Street lights:  Chalk Hill: street light not connected  Granta Terrace: street light to be transferred from Gt Shelford to Stapleford PC when the contract is changed by CCC  e) Haverhill Road highways verge: tree management  f) Haverhill Road speed sign damage: update | Clerk | 4 mins |
| **142.2021** | **Correspondence:**  Stapleford WI: permission sought to plant WI centenary tree  SASS Request for football agreement | Clerk | 1 mins |
| **143.2021** | **Date of Next Meeting**: To be held in the Jubilee Pavilion at 7.00pm  PC Meetings: 1st Thursday of each month    **PROPOSAL: *That Stapleford Parish Council herewith agrees to change the time of the commencement of its meetings to 7pm***  7th October, 4th November, 2nd December.  SCDC Cllr B Smith to attend the October meeting at 7pm | Clerk | 2 mins |
| **144.2021** | **Assistant Clerk appraisal: report by Clerk** | Clerk | 5 mins |
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