

STAPLEFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

To Members of Stapleford Parish Council

You are hereby summoned to attend the **ANNUAL MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **WEDNESDAY 11th May 2022 at 8.00pm** in the Jubilee Pavilion, Gog Magog Way, Stapleford to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Belinda Irons
Stapleford Parish Clerk
30th April 2022

AGENDA

- 88.2022** Election of Chairman and signing of Declaration of Acceptance of Office
- 89.2022** Apologies
- 90.2022** Declaration of Members Interest: disclosable pecuniary, other disclosable, personal
- 91.2022** Minutes of the previous meeting:
PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the meeting held on the 8th April 2022 and the Annual Parish Meeting held on the 8th April 2022
- 92.2022** Public comment
- 93.2022** Election of Vice-Chairman
- 94.2022** Portfolio Allocation
Pavilion & Slaughterhouse buildings: monthly inspections, maintenance & management; booking monitoring, planned improvements

Cemetery: grounds maintenance, safety, funerals, monthly inspections

Playgrounds: monitor equipment, maintenance, safety.

Sports facilities: licences, compliance, monthly inspections, contractor liaison

Open Spaces and Assets: Recreation field, Slaughterhouse garden, Villedommer Garden, Basil's Piece, Clerks Piece, benches, noticeboards, bus shelter: maintenance, monthly inspection, safety, contractor liaison

Finance & Audit

Planning : all Councillors

CSET & EW Rail: Cllr H Kettel

Neighbourhood Plan

Communications

Highways

Ecology, Environment and Climate Change: forward planning, implement schemes, grant funding applications

HR/ Personnel

- 95.2022** Planning: Cllr B Kettel
Planning applications:
22/01375/FUL: 6 Collier Way, Stapleford
Demolition of existing dwelling and erection of new dwelling
- 96.2022** Neighbourhood Plan: Cllr Flynn
- 97.2022** Sports Facilities & Agreements:
Tennis
MUGA use inc Tennis, Football, Netball
Cricket
Adult gym equipment: repair needed.
- 98.2022** Environment, Ecology & Climate Change: Cllrs Flynn & Gatward
No Mow May
Zero Carbon Communities: grant funding
Queen's Green Canopy
- 99.2022** Communications
- 100.2022** Highways:
- 101.2022** Pavilion Management: Cllr Pett
Pavilion Management Sub-Committee: report
Fencing: update
Bookings: History Society application to return to second Tuesday update
- 102.2022** Playground
Adult gym equipment: maintenance costs
- 103.2022** CSET & East West Rail: Cllr H Kettel:

- 104.2022** Finance
Accounts summary: May Meeting
Income Feb: £94,561.19
Expenditure Feb: £9,218.96
Income Mar: £4,550.20
Expenditure Mar: £22,283.16
Less S106 Ring-fenced: £103,651.71
Carried forward: £80,664.18
May Expenditure to date; To be included in the Minutes
Year End: Summary Receipts & Payments 2022: to be included in the Minutes
- 105.2022** Section 106 Reports
Pavilion renovation incorporating a public access toilet: meetings update: Cllr Pett & Cllr H Kettel
Play Area official opening: Cllr Pett
Art fund: Cllr G Pett:
Jubilee Pavilion & Recreation Ground entrance illuminated signage update
- 106.2022** Cemetery:
- 107.2022** Slaughterhouse & Gardens:
Lighting: moving light to rear of building: update
Gardens: renovation: update
- 108.2022** Queen's Jubilee and Village Weekend: Cllrs Pett & Gatward
TENS application: submitted
Insurance: Insurance has confirmed its requirements: risk assessment/ physical separation of dog show area/ commercial stalls to have own Public Liability Insurance – copy to SPC for records.
- 109.2022** Annual Parish Meeting: Matters Arising:
Minutes of Meetings: complaint the minutes do not provide information needed
Communications and consultations: what is being done/ what needs to change?
PC Focus: where should the focus be?
What 'grass roots' issues need to be addressed?
Slaughterhouse and gardens: consultation/ communications/ volunteer support
- 110.2022** Clerk's updates
Review governing documents:
Document storage: discussion/ decision
Zero Carbon Grants: open to 1.6.2022
- 111.2022** Correspondence
- 112.2022** Dates of Meetings:
9th June, 7th July, 1st September, 6th October, 3rd November, 1st December