

# STAPLEFORD PARISH COUNCIL

MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL held on THURSDAY  
1<sup>st</sup> December 2022 at 7.00pm In the Jubilee Pavilion, Gog Magog Way, Stapleford

**PRESENT:** Cllr G Pett (Chairman), Cllr Francis Bostrom, Cllr Jenny Flynn, Cllr Barbara Kettel, Cllr Howard Kettel, Cllr David Pepperell

Stapleford Parish Council Clerk: Belinda Irons – Minutes

**Cambridgeshire County Council:** Cllr Brian Milnes

**South Cambs District Council:** Cllr Peter Fane

**MEMBERS OF THE PUBLIC:** Two members of the public were present

- 231.2022**      Apologies: Cllr Disley-Stevens  
Absence without apology: none
- 232.2022**      Declaration of Members Interest: none
- 233.2022**      Minutes of the previous meeting:  
**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meeting held on the 1<sup>st</sup> December 2022**  
PROPOSED: Cllr Pett, seconded Cllr Bostrom. ABSTAIN: Cllr B Kettel.  
MOTION CARRIED BY MAJORITY.
- 234.2022**      Parish Council vacancies: Co-option  
Proposal to reduce number of Councillors: The Clerk has contacted SCDC and is awaiting a response. The Clerk will chase.      **ACTION: CLERK**
- 235.2022**      SCDC & CCC Councillors reports: received by email in advance of the meeting:

Cllr Milnes:      November 2022 update

## Buses update

The Combined Authority's bus procurement concluded last month, with all eighteen routes which had been cut by Stagecoach, along with all of the five reduced services, seeing some level of service reinstated. Our services are now run by A2B services (as before) and Centrebus (replacing Stagecoach)

[Route 31](#)

[Route 26](#)

[Route 75](#)

The Combined Authority had set aside £1.7M for subsidies to operators to keep them running. Currently, the total cost is expected to be about £1.25M because bus operators were limited in what services they were prepared to provide. The Combined Authority will be monitoring how the new services are working.

As well as ensuring vital bus services continue between October and the end of March 2023, the Combined Authority is working to put in place a sustainable and affordable bus network from April 2023 onwards.

Chairman's signature..... 5<sup>th</sup> January 2023

All this is a sharp reminder of the reality of the current deregulated bus system, and the problems caused by sixty per cent of bidding authorities in England, including Cambridgeshire & Peterborough, receiving no Government funding for their Bus Service Improvement Plans (BSIPs).

The Combined Authority's Overview & Scrutiny Committee was told in a report from its lead member for buses that two reasons had been given for the failure of the Department for Transport to fund Cambridgeshire's Bus Service Improvement Plan:

1. in DfT's view we had insufficient commitment to road charging, active travel and bus priority schemes in our area; and
2. the DfT subsequently applied a deprivation index score to each BSIP submitted and given our high overall growth, this meant that the money tended to be allocated in the north of England rather than to us.

A refreshed Bus Strategy for Cambridgeshire and Peterborough is due to be presented to the Combined Authority's Transport & Infrastructure Committee in November, alongside a refreshed Bus Service Improvement Plan and a case for Government investment.

Work is also continuing to further develop the business case for a franchised bus network in Cambridgeshire and Peterborough, but this will need money for the necessary investment in the service.

Passengers with questions about bus services can email [passenger.transport@cambridgeshirepeterborough-ca.gov.uk](mailto:passenger.transport@cambridgeshirepeterborough-ca.gov.uk)

### **Greater Cambridge 'Public Transport & City Access' consultation**

The Greater Cambridge Partnership has now opened its public consultation on its proposals for a significant expansion of bus services in Cambridge and the city's travel to work area, including South Cambridgeshire, to be paid for by the introduction of a congestion charge in Cambridge in 2027/28. It is very important indeed that local residents here in South Cambridgeshire read the proposals, complete the survey, and let the Greater Cambridge Partnership know what the proposals would mean for them.

The survey closes at midday on Friday 23 December. The consultation website, including the survey, brochure, map book, frequently asked questions, and contact details, can be found at <https://consultcambs.uk.engagementhq.com/making-connections-2022>

### **Household Support Fund**

The eligibility criteria for the third round of the Household Support Fund (October 2022 to March 2023) have been agreed. The amount available for the third round of funding is £3,581,424. This is proposed to be spent once again on school meal vouchers for the school holidays, and on direct one-off grants to eligible households. It is proposed that such grants should be raised from £100 to £110 to reflect increasing inflation.

### **Local Highways Improvements**

The Local Highways Improvement process have now been agreed, and the new timetable is as follows.

- Application window opens Monday 31 October 2022
- Application window closes at 5:00PM on Friday 6 January 2023
- Feasibility studies undertaken February to April 2023
- Panel meetings May 2023
- Report to committee including prioritised list for approval June 2023
- Programming, design, consultation July 2023 to March 2024
- Pricing and construction March to August 2024

### **20MPH scheme**

Chairman's signature..... 5<sup>th</sup> January 2023

Proposals for the process to award funding for applications for 20MPH schemes will be reported to the December meeting of the Highways & Transport Committee. I have been pressing for this to be put in place as soon as possible.

### **HGV policy**

The HGV policy has now been approved with a couple of minor additions about length and width restriction applications.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roadsand-pathways/heavy-or-abnormal-loads-on-the-highway/heavy-goods-vehiclehgv-policy>

### **Cllr Fane**

#### Cost of living crisis:

A support package worth almost £400,000 is being put into place by the District Council to help residents tackle the cost-of-living crisis.

South Cambs Cabinet agreed on 14 November to offer additional support measures to most vulnerable to help meet rising cost of energy and food bills.

The funds come from the DC (£180,000) and the Cambridgeshire and Peterborough Integrated Care System (ICS), which is contributing £211,000 to ensure support is co-ordinated effectively and directed at those in need locally.

**Cllr Bridget Smith** said: “The cost-of-living crisis is impacting people with moderate to good incomes as well as those already struggling, pushing many into hardship, poverty and worry. Some families will have to choose between heating and eating and many households, particularly those with low incomes, have run down savings and increased debt.”

The support package includes:

- £100,000 top-up for Discretionary Housing Payments to support an extra 100 eligible families with housing costs.
- £60,000 for Discretionary Council Tax discounts for anyone who can show they are in financial hardship and are not claiming from a scheme elsewhere.
- Localised Council Tax Support to provide up to 100% discount to some households and increase support for working claimants.
- Expansion of [Warm Hubs](#) (free cosy spaces which residents of all ages can visit to socialise or work).
- Financial and logistical support for the creation of new foodbanks within South Cambridgeshire and grants to help existing foodbanks to help continue their provision.

For more information and guidance on applications, see [website](#).

The support package also invites residents who are able to top up a £15,000 fund to provide slow cookers and electric blankets for people most in need. See [www.gofundme.com/SCDCcostofliving](http://www.gofundme.com/SCDCcostofliving).

#### Homes for Ukrainians:

Around 740 people from Ukraine have arrived in South Cambridgeshire and around 400 in Cambridge under the Homes for Ukraine scheme which allowed UK residents to sign-up to host guests, mostly women and children, who have fled the invasion and war. Almost 500 hosts have been providing housing to guests, having signed up for an initial six-month period. Around 20% of current hosts are unable to continue hosting. The two Councils have launched a joint campaign to recruit extra hosts.

Chairman’s signature..... 5<sup>th</sup> January 2023

Anyone who can offer a spare room and warm welcome is being asked to text ROOM to 88802 .

Christmas market:

South Cambridgeshire District Council will be hosting a Christmas Market 11am - 3pm on Sunday 11th December at Cambourne Village College with 70 local independent business stalls. The aim is to give local traders a chance to showcase their businesses. See [South Cambridgeshire Christmas Market](#) for more details.

Cambridge City Football Club stadium, Sawston Planning committee on 9<sup>th</sup> November approved a variation to the approved plans for stadium design and cycle storage for the new football ground for Cambridge City Football Club, with new community recreational space, in Sawston.

As Peter Fane pointed out in urging approval, it is just over 101 months since the Council first agreed in principle to grant planning permission for the stadium in 2014.

Judicial review at Northstowe withdrawn:

A Judge has ordered Few's Lane Consortium to pay South Cambridgeshire District Council £10,000 in costs after it discontinued a legal challenge against planning permission granted by the Council for 4,000 homes and facilities at Northstowe. The Council has spent around £45,000 in legal fees to defend the claim

The District Council planning committee had considered the application on 28 January 2022 and permission was formally issued in the spring, but Few's Lane Consortium issued the claim to Judicially Review the process of granting planning permission in May, discontinuing the claim the day before the case was due to be heard in court.

The legal challenge centred on whether the Council had required the applicant, Homes England, to adequately assess the environmental effects of the development on water and the advice provided to the Council's planning committee by officers. Homes England's Phase 3a plans for homes and facilities can now proceed.

**236.2022**

Public Issues:

Haverhill Road: speed issues: request for progress on speed issues raised at the November meeting.

Cllr Flynn explained in detail the requirements of the Local Highway Initiative Scheme run by CCC.

CCC may grant, if the scheme is agreed, up to £25,000 for one speed initiative on one road, in one year. The Parish Council would be expected to pay a minimum of 10% of the cost, but this is subject to other highway requirements such as lighting, drainage, and signage. Low-cost items are more likely to be agreed. The financial grant scheme is a reducing pot.

Cllr Milnes commented that the revised 20mph policy is due to be published shortly, and the Parish Council may want to make application as that scheme would supply physical speed restrictions such as road bumps.

Dr Bike: use of the Slaughterhouse:

Mr Chisholm attended the meeting and thanked the Parish Council for allowing the use of the Slaughterhouse for the 'Dr Bike' community initiative, insured via 2G3S group. Mr Chisholm formally thanked Mr C Cooper and Mr

T Robinson for their help and support with the initiative, which takes place every Thursday between 3pm and 6pm, and will continue at least until April 2023. The response has been excellent, and other communities have made approaches to Mr Chisholm to replicate the scheme in other villages. Donations enable purchase of consumables such as brake blocks and cable. An application will be submitted to SCDC for a small grant to provide for more substantial items.

Mr Chisholm commented that a local building conservator was keen to review the condition of the Slaughterhouse. The front doors of the building require attention as they are very difficult to open.

The Parish Council formally thanked Mr Chisholm and his group of volunteers for taking this excellent initiative forward and making it a resounding success.

Sawston Greenway: A parishioner commented that the scheme requires careful consideration particularly where there may be risk of collision between cycles and buses. The newly appointed but yet to commence Civil Enforcement service which will enforce parking restrictions is welcomed, but more double yellow lines are needed.

Cllr Milnes commented that Mingle Lane road surface is dire, but there are not sufficient funds to complete all schemes.

## 237.2022

### Proposals to Members

- a) National Salary Award: This is a nationally agreed pay increase for the whole public sector.

**PROPOSAL: That Stapleford Parish Council herewith agrees to increase the Clerk's salary in line with the National Association of Local Councils agreed pay scale backdated to 1 April 2022**

PROPOSED: Cllr Flynn, seconded Cllr Pett. AGREED AND RESOLVED UNANIMOUSLY. The Clerk will contact payroll and advise.

- b) Pavilion and Slaughterhouse:

Cllr H Kettel advised the meeting that on two previous scheme with competitive bids, Blue Ink Architects won the work with the most competitive bid. He therefore recommended that Blue Ink Architects be appointed to advise the Parish Council on the potential upgrade projects for the Pavilion and the Slaughterhouse, and to produce a specification in conjunction with the Parish Council to ensure the Parish Council achieves best value, and that viable tenders are produced.

**PROPOSAL: That Blue Ink Architects be appointed to advise Stapleford Parish Council on refurbishment of the Pavilion and the Slaughterhouse to achieve practical, cost-effective improvements and economy in running costs.** PROPOSED: Cllr H Kettel, seconded Cllr Flynn. AGREED AND RESOLVED UNANIMOUSLY.

- c) Fees increase from 1<sup>st</sup> April 2023:

The Parish Council must ensure that sports and other group costs keep pace with inflation. Some Councillors felt that a more substantial rise was

needed to cover maintenance costs to Parish Council assets. However, the current cost of living crisis was agreed to be an overriding consideration.

**PROPOSAL: *That Stapleford Parish Council herewith agrees to consider all fee charges to inform the budget, with a minimum increase to all licence and other fees of RPI plus 1% from the 1<sup>st</sup> April 2023*** PROPOSED: Cllr Flynn, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY.

d) Neighbourhood Plan Design Guide:

Cllr Flynn advised the meeting that a Design Guide had been commissioned by the previous membership of the Neighbourhood Plan Group. The document needs substantive amendment and Cllr Flynn is in discussion with AECOM to undertake changes which reflect local and national changes as that organisation produced the first iteration. The document will not be amended in time to provide to Rangeford and SCDC. It was therefore recommended that Nupremis Cambridge undertake a review of the document which will be provided to Rangeford and SCDC as part of the current planning application supporting documentation.

**PROPOSAL: *That Stapleford Parish Council herewith agrees to appoint Nupremis Cambridge to produce a covering letter to accompany the AECOMM produced draft Design Guide to be supplied to Rangeford Retirement Villages and SCDC planning dept to a maximum cost of £550*** PROPOSED: Cllr Flynn, seconded Cllr Pett. AGREED AND RESOLVED UNANIMOUSLY.

e) BT/Openreach: installation of infrastructure to supply telephone line:

The Clerk advised the meeting that she has been in extended discussion with BT regarding the installation of infrastructure by Openreach. The original order was cancelled as Openreach required an open-ended agreement that the Parish Council would pay for installation. Discussion with BT has established that BT and Stapleford Parish Council would have to pay half each of any invoice generated by Openreach. The Clerk is waiting for Openreach to provide an invoice. the proposal is an 'in principle' decision. Should Openreach provide a proforma invoice, it will be circulated to all Councillors to establish whether the Council agrees to pay. It must be noted that this situation has been ongoing for at least two years.

**PROPOSAL: *That Stapleford Parish Council herewith agrees to pay the required fee to Openreach to install the telephone line infrastructure to enable broadband and a WIFI connection to the Jubilee Pavilion subject to the provision of a formal proforma invoice for compliance and transparency purposes. Openreach is the only company authorised to provide this service.*** PROPOSED: Cllr Pett, seconded Cllr H Kettel. AGREED AND RESOLVED UNANIMOUSLY.

f) Sports shed key management:

Cllr Pett advised that the current situation is untenable and requires increased security for the shed.

**PROPOSAL: *That Stapleford Parish Council herewith agrees to provide a key to each sports club using the sports shed with each club to pay the cost of the key to a maximum of £50 per key. Lost keys will likewise be subject to a charge*** PROPOSED: Cllr Flynn,

seconded Cllr Pett. AGREED AND RESOLVED UNANIMOUSLY. Cllr Flynn agreed to get the keys cut. **ACTION: JF**

**238.2022**Planning applications:

**22/04608/HFUL:** Stapleford Lodge, 26 Mingle Lane, Stapleford  
Relocation of driveway on front boundary: *Description misleading as original driveway will remain. The proposal is for a new driveway. No objection.*

**22/1345/TTPO:** 9 Vine Close, Stapleford

Re 22/1027/TTPO Line Tree: repollard to previous growth points. Remove 8m of growth: *No objection*

**22/1399/TTPO:** Chalk Hill, Haverhill Road, Stapleford

Multiple tree work: not previously advertised: *The Clerk will ask for an extension of time to respond to this application.*

Reference: **22/04303/REM**

Proposal: Reserved matters application for additional access points, layout, scale, landscape and appearance following outline planning permission 20/02929/OUT (Outline planning for the development of land for a retirement care village in Use Class C2 comprising housing with care, communal health, wellbeing and leisure facilities, public open space, landscaping, car parking, access and associated development and public access countryside park with all matters reserved except for access)

Site address: Land Between Haverhill Road and Hinton Way Stapleford  
Cambridge: Rangeford Village: *Stapleford Parish Council agreed to submit the revised Design Guide described at 237.2022 d) above as soon as possible to enable SCDC to review in advance of a decision being made.*

**239.2022**Finance

November payments:

Description	Reference	Value
Salary	November	£918.16
Salary	November	£74.40
PAYE & NICS	November	£308.37
Payroll	56744	£31.20
Pavilion cleaning	3117	£400.00
picnic benches and remove dead tree	212	£300.00
Rec & Slaughterhouse garden mowing	SI-1954	£120.00

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		p.2022.119	
Cemetery grounds maintenance	SI-1947	£410.00	
MUGA: sweep courts	SI-1984	£192.00	
Play equipment inspection	SI-1987	£114.00	
Slaughterhouse insurance	532078669	£2,462.37	
Pavilion deposit refund		£200.00	
Pavilion deposit refund		£200.00	
Pavilion water	1593910501	£60.75	
Planning Consultant	22009	£1,375.00	
Village weekend: save the date fliers	I521539	£92.00	
			<b>-£7,258.25</b>
		£0.00	
Street lighting electricity	Invoice not yet received	£0.00	
B Irons	December payment	£42.66	
			<b>-£42.66</b>
<b>TOTAL DEBITS</b>			<b>-£7,300.91</b>

Accounts summary: December: to be presented at the meeting  
**PROPOSAL: That Stapleford Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting** PROPOSED: Cllr Pett, seconded Cllr H Kettel.  
 AGREED AND RESOLVED UNANIMOUSLY.

Bank Reconciliation 30 November 2022

Cash in Hand 01/04/2022	£183,906.47
ADD Receipts 01/04/2022 - 30/11/2022	£124,175.54 308,082.01
SUBTRACT Payments 01/04/2022 - 30/11/2022	£71,111.10
Cash in Hand 30/11/2022 (per Cash Book)	£236,970.91
Cash in hand per Bank Statements	
Petty Cash 01/03/2022	£0.00
2 Account 09/05/2022	£1.45
Long Term Stocks & Bonds 09/05/2022	£0.00
Sapphire 15/06/2022	£14,075.28
Hallmark 30/04/2022	£53,904.31
Current 22/11/2022	£11,870.38
Unity Bank 30/11/2022	£156,338.42
Less unrepresented payments	
Plus unrepresented receipts	£781.07
Adjusted Bank Balance	£236,970.91

Budget & Precept

Chairman's signature..... 5<sup>th</sup> January 2023



Preliminary discussion: The Clerk produced the budget which is based on previous years accounts, and includes projections for the future.

Cllr H Kettel proposed a vote of thanks to the Clerk for providing a clear, well-presented document.

Cllrs H Kettel and Pett have discussed and reviewed the budget as Chairman and Finance Portfolio Holder. The Clerk has circulated the budget in advance of the meeting for Councillors consideration.

Councillors will undertake further scrutiny in advance of the January 2023 meeting. The Clerk will establish Parish Council powers of expenditure in relation to some budget heads.

**ACTION: CLERK**

**240.2022**      Neighbourhood Plan: Cllr Flynn

Neighbourhood Plan - significant behind-the-scenes progress over the past month:

- new clerking arrangements are working well.
- no need for additional financial contributions to NP for FY2023/4. Money already transferred from SPC to GSPC and not yet spent will be retained for this purpose.
- Locality funding confirmed for c. £7k, to be spent on approx. 14 days of external consultant support - additional consultant time (up to the agreed total of 18.5 days) will be funded by SPC and GSPC. Money is already in the NP kitty for this.
- there may be some additional consultant support required towards the end of the NP process, which is outside the scope of the current proposal. We have indicative time and costs for this, and they currently fall within the scope of financial allocations already committed to the NP by both PCs.
- our application for a new Housing Needs Assessment has been accepted - we are now awaiting confirmation from Locality that a grant is available to cover costs.
- it transpires - inexplicably, irritatingly but, ultimately, happily - that we already have a Design Guide dating from 2019, commissioned from AECOM by the previous NP steering group. This needs updating, is too biased towards Gt Shelford and needs expanding to include design codes. Discussions with AECOM are ongoing.
- workshop to be held on 6/12 with Cambs ACRE and NP steering group to kickstart work on NP policies, objectives and more general direction of travel.

**241.2022**      Sports Facilities & Agreements:

Cricket: Cllr Pett update: the invoice has now been paid.

**242.2022**      Grounds Maintenance and Trees:

a) Queen Elizabeth II: Memorial Tree: Queen's Green Canopy scheme extended to 23 March 2023

Log trees on the national map: [Map - The Queen's Green Canopy \(queensgreencanopy.org\)](http://Map - The Queen's Green Canopy (queensgreencanopy.org)). This can be done retrospectively too if you carried out plantings last year.

b) Slaughterhouse Garden repurpose: action: next agenda

c) removal of dead hedging and tree: update: contractor has been asked to removed these items.

**243.2022**      Communications: Cllr Flynn\_

- various articles in Dec edition of Messenger - Francis' bio, Chair's report and NP update
- deadline for Dec edition is Fri 9th Dec

**244.2022**     Highways: Cllr Flynn

a) Making Connections Consultation: open to 23.12.2022

See: <http://www.greatercambridge.org.uk/mc-2022>

b) Sawston Greenway: update: Cllr Pepperell will produce a response with the Clerk which will be circulated to all Councillors in advance of submission.

**ACTION: DP/CLERK**

c) CCC Consultation: PR0861 Proposed 40mph and 50mph

SPC's response submitted to Permanent Traffic Regulation Order PR0861 proposals. If CCC/22/072/FUL (proposed realignment of A1307/Haverhill Road junction) is approved, the PRO relates to the speed limit changes associated with this. There are 4 proposals:

- Introduce a new 40mph speed limit on the A1307 from just north-west of Haverhill Road, Stapleford south-eastwards to beyond the Wandlebury Country Park access - SPC agrees, if CCC/22/072/FUL is approved
- Introduce a new 50mph speed limit on the A1307 from the Wandlebury Country Park Access south-eastwards to the existing 50mph speed limit near Copley Hill Business Park - SPC agrees, if CCC/22/072/FUL is approved
- Introduce a new 40mph speed limit on Haverhill Road, Stapleford from the A1307 for a short distance - SPC agrees, if CCC/22/072/FUL is approved
- Introduce a new 50mph speed limit on the remaining length of Haverhill Road to meet the existing 40mph speed limit close to Stapleford village - SPC objects.

See <https://staplefordparishcouncil.gov.uk/wp-content/uploads/2022/11/PR0861-response-Nov-2022.pdf> for reasons why

- Haverhill Road: Request for 20mph limit
- Cambs & Peterborough Combined Authority: Alternative Fuels Strategy (AFS) public consultation  
*To find out more, visit our consultation website where you can also fill in the survey. Hard copies of the consultation materials are available on request. Email [transport@cambridgeshirepeterborough-ca.gov.uk](mailto:transport@cambridgeshirepeterborough-ca.gov.uk) or call 01480 277180. These contact details can also be used to ask questions.*
- Road Highways Initiative: discussion regarding speed reduction measures on Haverhill Road

- ADS and JF met with Kate Romano (CEO, The Granary) on 29/11 to discuss parking issues surrounding forthcoming Granary Xmas Market and more generally associated with cafe use and smaller events (e.g., conference hires); discussed possible LHI ideas.
- ADS and JF to meet with CCC Highways on 5/12 to discuss local highways concerns and also possibly LHI issues. Will be interesting to see what repairs are being

planned for Church St and Mingle Lane given indications in the Sawston Greenway Consultation that this route will be upgraded as part of wider NMU network improvements.

- response received from LHI team regarding queries about LHI application process and costs. I have significant concerns about our ability to fund necessary interventions, despite a clear need for them.

Councillors raised the issue of overgrown hedges impinging pedestrian and other accesses across a number of residential streets including Church Street, Bury Road, Priams Way, and on-footway parking by contractors in London Road.

**245.2022**      Pavilion Management : Cllr Pett  
Two members of the Group have volunteered to ensure the kitchen is cleaned thoroughly on a bi-weekly basis.

**246.2022**      Playground  
Repairs: toddler swing shackles need lubricating  
                 Bolt caps missing  
                 Gate not closing properly  
                 Slaughterhouse Garden: bin needs emptying  
The Parish Council's contractor has been asked to resolve these issues.

**247.2022**      CSET & East West Rail: Cllr H Kettel:

## Better Ways 4 Busways

The latest update is that CSET has been delayed again with Officers now saying they will submit to Government a Transport and Works Act Order (TWAO) in first quarter of next year (i.e. April-June). Whilst we can be focusing our campaign and be raising the necessary funds, the time for significant action is advancing.

With that in mind we are seeking volunteers to deliver the leaflet we are preparing and will go out to all our villages shortly. Please, if you can offer to help, please contact me ASAP!

### Petition

CPPF (Cambridge Past Present & Future) have launched a CSETS petition at [https://www.change.org/p/save-south-east-cambridge-countryside?utm\\_source=share\\_petition&utm\\_medium=custom\\_url&recruited\\_by\\_id=93fdb160-2386-11ed-b606-4b0995b93dfa](https://www.change.org/p/save-south-east-cambridge-countryside?utm_source=share_petition&utm_medium=custom_url&recruited_by_id=93fdb160-2386-11ed-b606-4b0995b93dfa) This petition will be presented to the GCP Board at their meeting on 15<sup>th</sup> December. Your support counts, so please sign up!

### Website

**The Better ways for 4 Busways!** website now provides a brilliant description of the better way of providing bus links without the damage to our countryside of the GCP's road. Visit [www.bw4b.org](http://www.bw4b.org).

One of the most helpful aspects of our website is its interactive maps, enabling residents in Stapleford and surrounding villages to view the impact of the busway on their immediate environment.

You will no doubt have seen the banners we erected in our villages, some of which were vandalised almost immediately.

### **Fundraising**

Fundraising has already started in anticipation of the GCP's TWAO application early next year and will be used to support our case at the public inquiry. The Secretary of State has the power to make (potentially with amendments) or reject TWAO applications, considering them carefully and without bias, and assessing all comments. We are confident that we have a strong case to put forward.

Please visit the website or email [hello@bw4b.org](mailto:hello@bw4b.org)!

Thank you for all your support.

#### **248.2022**      Section 106 Reports

Art fund: Cllr G Pett: ongoing

Jubilee Pavilion & Recreation Ground entrance illuminated signage update: ongoing

#### **249.2022**      Cemetery:

Request for interment in grave which is more than 100 years old: ICCM advice:

1. *Who is the registered owner of the grave and if the Exclusive Rights were sold back then how long for? Back in the day they were often sold in perpetuity. If this was the case you would have to follow the transfer process starting from the deceased owner to establish who actually has the legal rights to that grave (which can be difficult after many years has passed). If it was sold for 100 years and the lease has now expired the ownership reverts back to the authority. If this is the case, then you as the owner decides what can happen with that grave. You could if you wanted to sell the EROB now starting with a new lease for however many years you currently allow (cannot be more than 100 years) and then you would have a new owner who you take instruction from.*
2. *If you establish that no EROB was actually originally purchased (not all cemeteries sold EROB back then) that essentially means you are the grave owner. Again, as above you can either retain the ownership and you give permission for anything further to take place with that grave or you can sell the EROB now.*
3. *You should be clear what that grave space can be used for. If there is no space left for a full burial, then it would be ashes only. I wouldn't let this affect what you sell the EROB for, but they would need to know what they are allowed to bury in that grave.*
4. *Alternatively, you can say they need to buy another plot if ownership cannot be established or you (as the owner) will not allow any further burials to take place.*

*There is no straight forward answer as legally the authority is required to keep registers of burials and grave purchases so you can identify what was sold, to whom and how long for. If an EROB was purchased the legislation states that this must be confirmed in writing which is usually the Deed of Grant. Without this the authority would need to make decisions based on a balance of risk as to which route you decide to take.*

#### **250.2022**      Slaughterhouse:

a) Bier to be moved into container: Clerk to arrange

b) Cabinet of 'finds': decision on future: History Society to be approached

c) 'Bike Shed' and 'Tool exchange'; update. See item 236.2022 above

d) insurance update: the Clerk has provided the documentation required. No further correspondence received from the insurer.

**251.2022**

Clerk's updates

Highways verge management: awaiting response from CCC

Recreation Field: recommendation to prune Cherry Tree which is encroaching the pavilion roof. Councillors agreed the work needed to be completed. The Clerk will instruct the Parish Council contractor. **ACTION: CLERK**

Grounds maintenance: cemetery hedge cutting; roll and white line football pitch: Councillors agreed the work needed to be completed. The Clerk will instruct the Parish Council contractor **ACTION: CLERK**

**252.2022**

Correspondence:

Cambridge Nature Network: present to February

Mr J Jennings: CSET banners be removed

Age UK: request for funding for 2023

The Granary: Car parking for Christmas Market

SSYI: request for funding 2023

**253.2022**

Dates of Meetings: 2023: 5<sup>th</sup> January (Budget & Precept); 2<sup>nd</sup> February; 2<sup>nd</sup> March; 6<sup>th</sup> April; 4<sup>th</sup> May (APCM); 1<sup>st</sup> June (Audit); 6<sup>th</sup> July; 7<sup>th</sup> September; 5<sup>th</sup> October; 2<sup>nd</sup> November; 7<sup>th</sup> December Annual Parish Meeting: TBA

*Meeting closed at 9.40pm*