

# STAPLEFORD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

To Members of Stapleford Parish Council

You are hereby summoned to attend the **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **THURSDAY 6<sup>th</sup> JULY 2023 at 7.00pm** in the Jubilee Pavilion, Gog Magog Way, Stapleford to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Belinda Irons  
Stapleford Parish Clerk  
23<sup>rd</sup> June 2023

## AGENDA

*One minute silence to commemorate David Pepperell*

- 134.2023**     Apologies  
Absence without apology
- 135.2023**     Declaration of Members Interest:  
a) To receive declarations of interest from councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests  
c) To grant any requests for dispensation as appropriate
- 136.2023**     Minutes of the previous meeting:  
**PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meeting held on the 1<sup>st</sup> June 2023**
- 137.2023**     Parish Council resignation and vacancies: Options  
a) Resignation: Francis Bostrom  
b) Advertising campaign  
c) Merge with Gt Shelford Parish Council:  
i) Benefits  
ii) Potential issues
- 138.2023**     SCDC & CCC Councillors reports
- 139.2023**     Public Issues:  
Members of the public and Councillors can raise matters of concern limited to 3 minutes per parishioner or per item.
- 140.2023**     Gt Shelford & Stapleford Joint Issues:  
a) Transport  
b) Highways  
c) Shops and village centre
- 141.2023**     Planning applications:
- 142.2023**     Finance  
a) **Bank Reconciliation at 31/05/2023**  
(per Cash Book)

**PROPOSAL: That Stapleford Parish Council herewith agrees the April bank reconciliation calculated through the Scribe accounting system, against the bank statements emailed to all Councillors in advance of the meeting.**

b) June payments to date:

**PROPOSAL: That Stapleford Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting**

- c) Audit
- d) Signatories update
- d) Budget review

**143.2023** Neighbourhood Plan:

Agreement with Cambs ACRE reviewed to enable completion of Neighbourhood Plan

**144.2023** Sports Facilities & Agreements:

Tennis Club: Agreement:

**145.2023** Grounds Maintenance and Trees:

Meeting with contractor update

Removal of litter bins

**146.2023** Communications:

**147.2023** Highways: Cllrs Disley-Stevens

Road Highways Initiative: speed reduction measures on Haverhill Road:

Potholes and highway maintenance update

Addenbrookes Roundabout: public consultation: open to 23.7.2023 12 noon

[https://consultcambs.uk.engagementhq.com/addenbrookes-roundabout?utm\\_medium=email&utm\\_source=govdelivery](https://consultcambs.uk.engagementhq.com/addenbrookes-roundabout?utm_medium=email&utm_source=govdelivery)

**148.2023** Pavilion Management: Cllr Pett

a) Pavilion Management Sub-Committee: report

b) Pavilion renovations:

(i) Tender, Time frame, advertisement on Government 'Find a Trader' portal

(ii) Grant funding:

Evidence of support required; Survey Monkey?

Options: Landfill/ fund raising events/ PWL

Match funding

b) BT/Openreach: Installation complete and working.

c) Key safe: **PROPOSAL: That Stapleford Parish Council herewith agrees to purchase two key safes for installation at the Pavilion to ensure provision of the necessary keys for ancillary use, to a maximum cost of £100 plus installation**

**149.2023** Playground

RoSPA report: items flagged which have been reported to Kompan, which has stated the play safety surface and slide steps are out of warranty.

SPC has questioned this position. Kompan has offered to resurface.

**PROPOSAL: That Stapleford Parish Council herewith accepts the Kompan offer to lay additional wet pour safety surface around the Super Nova play equipment**

Area around slide: grass seed not applied: letter to contractor

**150.2023** CSET & East West Rail: Cllr H Kettel:

CSET Update

**151.2023** Section 106 Reports

Art fund: Cllr G Pett:

Jubilee Pavilion & Recreation Ground entrance illuminated signage update

**152.2023** Cemetery:

Grave H35: Headstone safety vs new headstone; interment of ashes; plot ownership: decision

Grave (Dykes) holes reported

Grave C78: holes reported

**153.2023** Slaughterhouse:

Future of Slaughterhouse: Recommendation by SCDC

Recommendations by the architect

Future actions: discussion

Insurance/ rebuild assessment requirement

**154.2023** Village Asset Management:

London Road telephone kiosk: repurpose: library/defibrillator/other

Notice boards: repair/replace

Bus shelter: repairs

Speed indicator devices: replace/repair update

**155.2023** Village Weekend: update

**156.2023** Clerk's updates

Gt Shelford PC: caretaker service update

**157.2023** Correspondence :

Kompan: playground: RoSPA items: response

**158.2023** Dates of Meetings: 2023: Change to meeting dates:

31<sup>st</sup> August; 12<sup>th</sup> October; 2<sup>nd</sup> November; 7<sup>th</sup> December