

STAPLEFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

To Members of Stapleford Parish Council

You are hereby summoned to attend the **MEETING OF STAPLEFORD PARISH COUNCIL** on to be held on **THURSDAY 1st FEBRUARY 2024 at 7.00pm** in the Jubilee Pavilion, Gog Magog Way, Stapleford to transact the business in the agenda shown below. Members of the public and press are invited to attend and to address the Council in its open forum.

Belinda Irons
Stapleford Parish Clerk
26th January 2024

AGENDA

- 26.2024** Apologies
Absence without apology
- 27.2024** Declaration of Members Interest:
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate
- 28.2024** Minutes of the previous meeting:
PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meeting held on the 4th January 2024
- 29.2024** UK Power Networks & Rangeford: Haverhill Road utilities work: update
Joint Working Group with UK Power Networks and Rangeford: Issues:
Impact on local highways: including road closures/ damage
HGV impacts: including blocking Drift Track entrance and verge damage
Request for permissive use of land adjacent to Drift Track whilst construction in process.
Noise: including use of vehicle horns
Neighbour liaison
Hedging
Speed limit
Rangeford Site: Light left on overnight
Bennett Construction: working outside permitted hours: reported to SCDC
Enforcement: ZFKCNXRJ
- 30.2024** Public Participation Section:
a) Members of the public are able to comment on items on the agenda or raise issues for future agendas
b) To allow any members or the public or Councillors declaring an interest to address the meeting in relation to the business to be transacted at the meeting. Each person has 3 minutes to express their views unless there are a group of people attending on one item, when it is expected that there will be one person acting as spokesperson.
c) At the close of this item, members of the public will not longer be able to address the Council unless invited to do so by the Chairman.
This item will take a maximum time of 15 minutes

- 31.2024** Neighbourhood Plan: update: Mrs Jenny Flynn (Chair)
- 32.2024** Parish Council resignation and vacancies:
Co-option: no applications received
- 33.2024** SCDC & CCC Councillors reports
- 34.2024** Gt Shelford & Stapleford Joint Issues:
a) Transport: Cllr H Kettel
b) Highways: Cllr H Kettel
c) Shops and village centre
d) Planning: Cllr B Kettel
e) Caretaker: Cllr G Pett
- 35.2024** Planning applications:
23/04875/HFUL 3 Dukes Meadow Stapleford
Single storey side extension and Installation of 2no air source heat pumps.
Response: 2.2.2024
23/04915/HFUL 28 Aylesford Way Stapleford.
Single storey extension to rear and side. Response: 2.2.2024
24/00124/HFUL 43 Priams Way, Stapleford
Ground floor front entrance extension and carport infill. Response: 2.2.2024
Appeal: 23/01782/FUL: Land rear of 51 Priams Way, Stapleford
Proposed new bungalow dwelling: Inspectorate Ref:
APP/W0530/W/23/3327481
Send your comments to: The Planning Inspectorate, Temple Quay House, 2
The Square, Bristol, BS1 6PN. All representations must be received by 29th
February 2024
SCDC: Consultation on the Greater Cambridge Housing Strategy 2024 –
2029: Discussion/decision
<https://southcambsweb.azurewebsites.net/housing/housing-strategy-policy-and-performance/consultation-on-the-greater-cambridge-housing-strategy-2024-2029/>
Street naming & numbering: Land at Haverhill Road/Hinton Way:
Suggested: Strawberry Fields and Meadow Walk
SPC alternatives: Travis Walk / Chalk Stream Way: discussion/decision
The Tree Public House: hoarding falling down/ building in disrepair:
discussion
- 36.2024** Finance

A. Bank Reconciliation at 31/12/2024
(per Cash Book)

Bank Reconciliation at 31/12/2023	
Cash in Hand 01/04/2023	227,562.39
ADD Receipts 01/04/2023 - 31/12/2023	136,047.21
	363,609.60
SUBTRACT Payments 01/04/2023 - 31/12/2023	81,367.23
A Cash in Hand 31/12/2023	282,242.37 (per Cash Book)

Cash in hand per Bank Statements

Petty Cash 30/09/2023	0.00
2 Account 29/12/2023	283.97
Long Term Stocks & Bonds 30/09/2023	0.00
Sapphire 31/12/2023	15,717.19
Hallmark 31/12/2023	56,085.66
Current 31/12/2023	10,968.13
Unity Bank 31/12/2023	199,187.42
	282,242.37
B Less unrepresented payments	
Plus unrepresented receipts	
Adjusted Bank Balance	282,242.37
	282,242.37
	A = B Checks out OK

PROPOSAL: That Stapleford Parish Council herewith agrees the December bank reconciliation calculated through the Scribe accounting system, as amended with Building Society interest, against the bank statements emailed to all Councillors in advance of the meeting.

B. Payments for January:

PROPOSAL: That Stapleford Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting

- C. Signatories update
D. Defibrillator: private donation £500; Village Hall Estates Fund grant £500; Government grant £750.

37.2024

Sports Facilities & Agreements: Cllrs Disley-Stevens & Green

a) Tennis Club: Agreement: Resolution

b) MUGA: maintenance:

ETC costs:

a) Individually priced options:

Herbicide / moss treatment: £275 per visit x 2

Infill Regulation Brushing: £250 per visit x 4 minimum

Surface Cleaning contract: 1 year: £750; 3 year £700; 5 year £650 per visit x 2 minimum

b) Schemes:

Bronze: 2 x moss/weed treatment, infill regulation brush treatments x 2,

4 treatments in total: £1,550.00

6 treatments in total £2,050.00

Silver: Bronze plus additional moss treatment; 1 x Surface Cleaning treatment

4 treatments in total £1,775.00

6 treatments in total £2,275.00

Gold: Silver plus additional Surface Cleaning treatment
 4 treatments in total £2,000.00
 6 treatments in total £2,500.00
 Reductions in price for 3 or 5 year contracts
 Bronze: £100 to £150 reduction/saving per term
 Silver: £175 reduction/ saving per term
 Gold: £200 reduction/ saving per term
Recommendation/ proposal

- c) MUGA: light screening:
PROPOSAL: That Stapleford Parish Council herewith agrees to purchase heavy duty screening to prevent light spill from the MUGA, from Leach's (https://leachs.com/products/bigben-superclad-shade-netting-for-privacy-black-2m-x-50m?variant=43473277747399&utm_source=google&utm_medium=pc&utm_campaign=PM+|+Search+Shopping+Debris+Netting&utm_aqid=&utm_term=&creative=&device=c&placement=&adtype=pla&product_id=43473277747399&gad_source=1&qclid=CjwKCAiA75itBhA6EiwAkho9e9I6S_kCy4lwkXflc5SbfJ9uB2mFFoTqllqFGXRxBDu-XI8QFa6HPhoCfewQAvD_BwE) in the sum of £240.14 plus VAT, plus installation.

- 38.2024** Grounds Maintenance and Trees:
 Meeting with contractor: not achieved
 Removal of litter bins
 Slaughterhouse Garden: Orchard: trees on order
 Recreation Ground: perimeter hedge: update
 Grounds Maintenance Contract:
 Tree Preservation Orders: trees for consideration
 CCC Interim Corporate Woodland and Tree Strategy: SPC actions
- 39.2024** Communications:
- 40.2024** Highways: Cllrs Disley-Stevens
 CCC 20mph scheme open: proposed Haverhill Road 20mph: application to be submitted
 TRO : 24/202 : Hinton Way
 SCDC Parking Enforcement: only applicable where there are yellow no parking lines. Obstruction still to be reported to the Police.
- 41.2024** Pavilion Management: Cllr Pett
 a) Pavilion Working Group: report:
 b) Pavilion renovations:
 c) BT/Openreach: Broadband issue: 8m gap between poles and building: Openreach scheduled to complete on 22.12.2023. Work not completed to date.
 d) British Gas Lite: smart meter not working since June 2023 – formal complaint submitted
 e) Pavilion maintenance:
 f) Rise & fall bollards: update
- 42.2024** Playground

PROPOSAL: That Stapleford Parish Council herewith instructs Broadmead Leisure Ltd to conduct play area maintenance in the sum of £375 plus VAT

- 43.2024** CSET & East West Rail: Cllr H Kettel:
CSET Update
The Combined Authority Local Transport and Connectivity Plan
Community Rail Partnership:
- 44.2024** Section 106 Reports
Art fund: Cllr G Pett:
- 45.2024** Cemetery:
Pressure testing headstones: 13th February commencing 08.30: notice on SPC website.
Application for a bench: decision
- 46.2024** Slaughterhouse:
Slaughterhouse: Cllr H Kettel: estate agent recommendation:
Planning application: up to £10,000: to include plan app, architect, ancillary and specialist reports
Estimates of financial potentials:
Sold without planning permission: £75,000
Sold with planning permission: £100,000
Sold as converted to a dwelling: £350,000
Building does not have water or sewage facilities.
Any disposal would require a public consultation
- 47.2024** Village Asset Management:
London Road telephone kiosk: defibrillator (potential £500 private donation) £500 grant received from Village Hall Estate Fund; London Hearts £750 grant. Matched funding requirement £750 plus electrical installation.
Speed indicator devices: replace/repair:
- 48.2024** Village Weekend: proposed website
- 49.2024** Correspondence :
Resident: Haverhill Road highway damage by contractors
Resident: Rangeford working hours breach: 22.1.2024: 20.00 hours working.
- 50.2024** Dates of Meetings: 2024
7th March; 4th April; 2nd May (Annual Parish Council Meeting); 7th June; 4th July; 5th September; 3rd October; 7th November; 5th December
Annual Parish Meeting: 11th April