

STAPLEFORD PARISH COUNCIL

MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL held on THURSDAY 1st February 2024 at 7.00pm In the Jubilee Pavilion, Gog Magog Way, Stapleford

PRESENT: Cllr Gillian Pett (Chair), Cllr Anna Disley-Stevens, Cllr Michael Gatward, Cllr Barbara Kettel, Cllr Howard Kettel.

Stapleford Parish Council Clerk: Belinda Irons – Minutes

South Cambs District Council: Cllr Peter Fane

MEMBERS OF THE PUBLIC: There were 7 members of the public present.

26.2024 Apologies: Cllr Green, Cllr Northmore

Absence without apology: none

27.2024 Declaration of Members Interest:

Cllr B Kettel: Gt Shelford Parish Council: Councillor

Cllr H Kettel: Gt Shelford Parish Council: Councillor

28.2024 Minutes of the previous meeting:

PROPOSAL: That Stapleford Parish Council herewith agree the minutes of the Parish Council meeting held on the 4th January 2024 PROPOSED:

Cllr Pett, seconded Cllr Gatward. AGREED AND RESOLVED

UNANIMOUSLY

The Chairman changed the running order of the meeting:

30.2024 Public Participation Section:

The Tree Public House: Concern was raised regarding collapsing boundary hoarding which poses a danger to the public. The site is in disrepair and has the potential to encourage antisocial behaviour.

The Slaughterhouse: A recommendation was received that services need to be installed in the Slaughterhouse as it is an important part of the fabric of the village. Sale of the land was opposed, as it houses the Millenium cask, the Villedomer Garden and plaque, and should be retained as public open land. The Parish Council assured those present the land will not be sold.

Highways: Mingle Lane has been subjected to a number of markings which appear to indicate highway works to be progressed. Is Mingle Lane surface to be upgraded? Cllr Disley-Stevens committed to speak with CCC.

Highways: Hinton Way road closures will impact the wider highway network, which is already being compromised by HGVs using smaller side roads.

Chairman's signature..... 7th March 2024

Highways: Haverhill Road: this road was deemed to be dangerous, and that road users including pedestrians should be protected rather than verges. HGVs are being driven too fast on a failing road.

The Chairman resumed the running order of the meeting

29.2024

UK Power Networks & Rangeford: Haverhill Road utilities work: update
Joint Working Group with UK Power Networks and Rangeford: Issues:
Impact on local highways: including road closures/ damage
HGV impacts: including blocking Drift Track entrance and verge damage
Request for permissive use of land off Drift Track parallel to Haverhill Road whilst construction in process.

Noise: including use of vehicle horns

Neighbour liaison

Hedging

Speed limit

Rangeford Site: Light left on overnight

Bennett Construction: working outside permitted hours: reported to SCDC

Enforcement: ZFKCNXRJ

Cllr H Kettel updated the meeting that a Parish Council working group meets every second week to discuss issues and mitigation.

Cllr H Kettel advised the Rangeford lead officer is responsible for management of the contract and contractors. The newsletter has been loaded to the Parish Council website, and hard copies are available from Cllr Disley-Stevens.

A vote of thanks was extended to Cllr Fane and Cllr Milnes for their sterling support of the village on these issues.

Cllr Milnes has been proactive on the Haverhill Road issue, and is liaising regarding mitigation and protective measures.

The Parish Council has a reasonable relationship with UKPN which has forewarned of HGV deliveries which is posted to Facebook. Cllr B Kettel advised that neither UKPN or Rangeford were aware of the closure of Hinton Way until the Parish Council advised them, and that this had the potential to impact the proposed Haverhill Road closure for cabling work, and road widening by Rangeford. Simultaneous road closures to alternative routes cannot be undertaken.

UKPN broke multiple statutory requirements pre and post commencement of works. The Parish Council is seeking restitution and this is in progress.

Cambridgeshire County Council need to address the highway surface issues in Haverhill Road which HGVs are creating.

It is important that residents provide the Parish Council with photographs or video if they see highway or other breaches so that these can be followed up

31.2024 Neighbourhood Plan: update: Mrs Jenny Flynn (Chair)

We continue to make good progress towards our Reg 14 consultation. A detailed timeline listing all activities is in place. A questionnaire has been drafted and converted into SurveyMonkey for online completion; when the consultation starts, paper copies will be available to collect and complete from Gt Shelford Library. A draft of a summary report supporting the consultation has also been written, giving background information about neighbourhood planning and an overview of our policies. Information in this summary report will form the basis of updating our NP webpages in due course.

A steering group member is a professional marketer and has had her studio draft a leaflet for us, free of charge, for which we are extremely grateful. Leaflets will be delivered to all addresses in both parishes. Printing logistics and costs have been quoted for. A delivery firm has been hired. It will only deliver to residential addresses so volunteers will need to deliver leaflets to business addresses. We have made good progress in sounding out various businesses and other organisations within the parishes, asking them if they will display a poster or banner for the duration of the consultation.

We have held/are holding meetings with various landowners/agents to discuss aspirations in the NP which impact upon their land.

We have a meeting with Greater Cambridge Shared Planning service on 5 Feb to discuss informal comments received from them in response to a first draft of the NP. A delay in scheduling this meeting (due to GCSP staff turnover and holidays) means that we have had no choice but to push back the start date of the consultation to Mon 11 March. It will run for just over 7 weeks and close on 30 April 2024.

We have the front covers of both village magazines in March to assist with raising awareness of the consultation. This is one part of a much wider and more detailed publicity plan.

32.2024 Parish Council resignation and vacancies:

Co-option: no applications received

33.2024 SCDC & CCC Councillors reports

SCDC Cllr Fane: report supplied by email in advance of the meeting

Delay in developing new local plan for Greater Cambridge to 2041:

The **Greater Cambridge Local Plan (GCLP)** process has been delayed due to factors outside the control of the two councils.

The Local Plan timetable (or Local Development Scheme) sets out the expected timings for the production of the documents that will replace the 2018 Local Plans to become the planning policy framework for Greater Cambridge.

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The latest timetable was agreed by the Councils in 2022. However, continuing uncertainties relating to **water availability** and **transport strategy** mean this timetable can no longer be met, and a revised timetable cannot be confirmed. A report on the Local Plan will be not now be presented before **March 2024**. The Government's Planning reforms and Cambridge 2040 initiative may also have implications that are uncertain at this time.

Confirmation regarding **water availability** during the plan period and beyond, and the environmental impacts of this, is required to allow the plan's housing and employment land targets to be confirmed. We need to know how much of the identified need for jobs and homes (as updated in the Development Strategy Update in January 2023) can actually be met.

The statutory process for agreeing **Cambridge Water's Water Resource Management Plan (WRMP)** has continued to be delayed and it is not yet clear when a final decision will be made. Officers from GCSPS are involved in the government's recently convened **Cambridge Water Scarcity Group**, but this work is at an early stage and no resolution is yet in sight.

The development strategy in the new Local Plan needs to be integrated with a **Transport Strategy** to ensure development can happen without significant adverse transport impacts and that the plan addresses the challenges of climate change and local environmental impacts. Previous drafts reflected both the county Council's former transport strategy and the Cambridgeshire and Peterborough Combined Authority (**CPCA**) **Local Transport and Connectivity Plan**. The earlier local plan proposals included assumptions on traffic reductions in the Cambridge area to be delivered by the **GCP's City Access** proposals.

The recent decision by the GCP Board not to take forward the Making Connections (congestion charge zone) proposal and to pause the Cambridge South East Transport Scheme (CSETS) and the C2C busway means that the earlier development strategy in the Joint Local Plan may no longer be achievable.

Cambridge 2040/Cambridge Delivery Group

Officers and lead members are seeking to engage with government regarding the impact of their recently publicised aspirations for 150,000 additional houses in and around Cambridge on the emerging local plan.

There remains considerable uncertainty over the specific form of the 2040 proposals, and the extent to which any incoming Labour government would take them forward. It seems reasonable to assume Labour would leave any development corporation in place, and Keir Starmer is known to favour more development of green belt land ¹. The scale of the additional growth ambitions outlined (3X the quantum of the Joint Local Plans earlier identified need) would be expected to have implications for the Local Plan process.

¹ "Keir Starmer says Labour will challenge planning laws and review rules on building on green belt"
<https://www.theguardian.com/politics/2023/oct/08/labour-keir-starmer-new-homes-target-green-belt>

Additional factors that could delay any future programme for the Local Plan include recent government announcements of a **new plan-making system**. Further changes to the **National**

Planning Policy Framework (NPPF) are expected in 2024 following Royal Assent to the Levelling Up and Regeneration Act, likely to introduce a new plan-making system with a fixed 30-month timetable.

There is also uncertainty about the proposed relocation of the **Cambridge Waste Water Treatment Plant** (CWWTP). The Development Consent Order (DCO) is currently under consideration in a Public Inquiry, and plans for development at North East Cambridge must await the outcome of that.

The Joint Director of Planning says he hopes that there may be sufficient certainty regarding water and transport to recommend a revised Local Plan timetable to committees in March 2024, but the factors that impact upon the plan preparation timetable are not within the control of the Councils.

Bringing forward new homes that are genuinely affordable to live in and being green to our core are key priorities for the Council.

Affordable housing:

Greater Cambridge Shared Planning service has set out the progress made during the past year on building sustainable and affordable ²new homes.

The Authority Monitoring Report (AMR) for 1 April 2022 to 31 March 2023 shows that the Councils remain on track to deliver the need for homes identified in their adopted Local Plans. This includes 794 new affordable homes which were completed in 2023/24, including 472 in South Cambridgeshire.

Housing Strategy consultation:

A consultation has been launched on the Draft Greater Cambridge Housing Strategy 2024-29. It closes on 4th March.

The issues covered include how the councils intend to work with partners (including parish councils) on housing affordability; planning of new homes; improvements to the quality, safety and condition of existing homes; and helping people who need additional support to remain at home.

There are four key themes:

- Building the right homes in the right places that people need and can afford to live in
- Providing high quality, low carbon, energy and water efficient homes
- Enabling people to live settled lives, and
- Building strong partnerships

² “Affordable housing” includes social rented, affordable rented, and intermediate housing provided to eligible households whose needs are not met by the housing market.

Some of the annexes outline the proposed policy on the delivery of new homes, and will be a material consideration in determining planning applications.

Grants

Cabinet has approved £100,000 for a one-year '24/25 extension in funding for Mobile and Community Warden Schemes, to include a contingency fund for any new schemes expressing an interest in setting up in the period. Agreement was reached in principle on a three-year grant scheme from April 2025 to March 2028, subject to a review and further development work on the sustainability of the schemes.

Grants to help reduce the cost of home energy:

The District Council is part of the Action on Energy partnership which provides advice, guidance, and support on reducing carbon emissions and increasing home energy efficiency to help people save money on their fuel bills.

The partnership offers advice on a number of grants including the Boiler upgrade Grants, available from government to replace gas boilers with cleaner heating systems.

Cost of Living support to residents:

South Cambs District Council declared a cost of living crisis at its September 2022 meeting. An initial support package of nearly £400,000 was agreed by Cabinet in November, and a grant of £211,000 was secured from the Integrated Care Board (ICB).

The Council has appointed Cambridgeshire ACRE to support Community Hubs across the district for a further two years, thanks to nearly £200,000 of funding from NHS Cambridgeshire & Peterborough, part of the local Integrated Care System.

The Council's Economic Development & Investments Team continues supports local businesses facing economic challenges, and local markets across the district. The Council recognises that markets remain important to our rural communities and is committed to a **Local Markets Programme** which provides trading opportunities to both market organisers and stallholders.

Cllr Fane answered questions raised by Councillors which included progress of the Local Plan, affordable housing including compulsory purchase.

Cambridgeshire County Council report: received by email in advance of the meeting:

Budget

On Tuesday 30 January the county council's Strategy, Resources & Performance Committee made its final budget recommendation for Full Council to debate on Tuesday 13 February.

The county council's various policy committees have scrutinised the draft budget proposals, and three of them—Communities Social Mobility & Inclusion, Environment & Green Investment, and Highways & Transport Committee—have all asked that the Strategy, Resources & Performance

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Committee give consideration to increasing the funding available for Emergency Planning, in view of the increase in the frequency and severity of extreme weather leading to flooding.

Overall, as expected, pressures on the budget come mostly from adult and children social care, highways and supporting children with special needs and disabilities. However our prudent financial planning coupled with a maximum permitted council tax rise and a recently announced extra government support gives confidence that the Council will continue to provide all its statutory services.

PUBLIC HEALTH

Measles

Measles cases have been rising since last November, with the West Midlands seeing more than 200 confirmed cases, the largest outbreak outside London.

The UK Health Security Agency declared the outbreak a national incident on 19 January 2024.

Measles is highly infectious. Nine out of ten unvaccinated children can catch measles if someone in their class has it. It can be severe, particularly in the immunosuppressed and infants, and can be more severe in pregnancy. It can be mild for some children, but one in five will require a hospital visit. At its worst it can lead to complications such as meningitis and pneumonia and can in rare cases be fatal.

Currently there are no confirmed cases in Cambridgeshire and in 2023 there were only eight confirmed cases across the East of England. But there is a strong likelihood that it will spread to Cambridgeshire. Uptake of childhood vaccinations has been low in Cambridge and parts of Huntingdonshire and Fenland. A target vaccination rate of 95 per cent is considered necessary to prevent outbreaks, and both Cambridgeshire and Peterborough have rates lower than this.

If the outbreak spreads to Cambridgeshire and Peterborough, control measures such as isolating unvaccinated school contacts for 21 days may be necessary. This will have an impact on school staff, parents and the economy, and an outbreak of any size will stretch health care capacity at the busiest time of year.

* Parents should have their children vaccinated if they have not already done so.

* Residents should call their GP or 111 if measles is suspected or if someone who is at risk has been in contact with a confirmed case. Typical symptoms include a high fever, sore red watery eyes and a blotchy red-brown rash.

* Isolating when asked to do so is important if any outbreak is to be contained.

* There are a number of measles myths—such as the idea that it is a good idea to deliberately infect children with the disease at ‘measles parties’—which should be ignored.

* Information about vaccine outreach clinics can be found at <https://www.cpics.org.uk/measles>

ENVIRONMENT & GREEN INVESTMENT

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Carbon footprint

The Environment & Green Investment Committee last month received the council's carbon footprint report for 2022/23. As usual, this reports on the council's carbon emissions, and the carbon emissions of the county of Cambridgeshire as a whole.

The Council's total known greenhouse gas emissions in 2022-23 amounted to 99,104 tonnes CO₂e. The largest share, nearly sixty per cent, was from waste, with construction materials second at nineteen per cent, and transport third at ten per cent. This is 46 per cent lower than the council's baseline year of 2018/19.

For Cambridgeshire as a whole, the most recent year of data is 2021—the figures are published by Government. Total greenhouse gas emissions for Cambridgeshire that year were 6.78 million tonnes CO₂e. Transport was the highest emitting sector in the county, accounting for 27 per cent of emissions, followed by land use, land use change and forestry (LULUCF), at 23 per cent.

There has been a twenty-five per cent reduction in greenhouse gas emissions in Cambridgeshire between 2005 and 2021. However, there was a 6.1 per cent increase in 2021 compared to 2020, because of the effect of covid in 2020.

HIGHWAYS & TRANSPORT

Weeds policy

The council's Highways & Transport Committee has changed its policy on highways weed spraying. It will now be reverting to regular twice-yearly weed killing in the places where it used to do this before last year's policy change.

Communities which do not want chemical weed spraying in their area will however be able to opt out in favour of manual weed removal by volunteers.

Cllr Alex Beckett, chair of the Highways and Transport Committee at Cambridgeshire County Council, said:

"I know we didn't get this change right, which is why I asked for a review of the policy. While some communities really appreciated the reduction in chemical weed killing, a large number did not. Local decision making is important, we have listened to that feedback and hope these new changes, if approved, will allow those communities who wish to continue without chemical weed killing to do so whilst allowing those who preferred the previous regime to go back to that."

Peat soil roads

The Highways & Transport Committee approved a report on action to address the problem of Cambridgeshire's collapsing fen roads. The report identified 156 such roads which are increasingly failing due to historic lack of maintenance, and more extreme weather. Most of these roads were not constructed to carry the volume and weight of traffic they are now seeing.

Active travel maintenance

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The Highways & Transport Committee has approved changes to the Highways Operational Standards to improve recognition of, and response to, faults on cycleways and footways. These changes will help ensure a safe environment for cyclists and pedestrians, encouraging and facilitating active travel.

34.2024 Gt Shelford & Stapleford Joint Issues:

- a) Transport: Cllr H Kettel: Stapleford Parish Councillors were urged to review information on East West Rail. The North route has a better business case.
- b) Highways: Cllr H Kettel advised that he is gaining a wider perspective on transport and highway issues as part of Gt Shelford Parish Council. The Church Street, Gt Shelford, safety initiatives will be progressed.
- c) Shops and village centre: no issues to address
- d) Planning: Cllr B Kettel: no joint issues to address
- e) Caretaker: Cllr G Pett: Cllr Pett advised the meeting that the Gt Shelford Caretaker resigned after three days. Gt Shelford is advertising again.

35.2024 Planning applications:

23/04875/HFUL 3 Dukes Meadow Stapleford

Single storey side extension and Installation of 2no air source heat pumps.

Response: 2.2.2024. *No objection*

23/04915/HFUL 28 Aylesford Way Stapleford.

Single storey extension to rear and side. Response: 2.2.2024: *No objection*

24/00124/HFUL 43 Priams Way, Stapleford

Ground floor front entrance extension and carport infill. Response: 2.2.2024

No objection

Appeal: 23/01782/FUL: Land rear of 51 Priams Way, Stapleford

Proposed new bungalow dwelling: Inspectorate Ref:

APP/W0530/W/23/3327481

Send your comments to: The Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN. All representations must be received by 29th February 2024: *Objection: precedent/ no permission to demolish/ no access to rear garden of 49 Priams Way. Cllr B Kettel to advise.*

SCDC: Consultation on the Greater Cambridge Housing Strategy 2024 – 2029: Discussion/decision

<https://southcambsweb.azurewebsites.net/housing/housing-strategy-policy-and-performance/consultation-on-the-greater-cambridge-housing-strategy-2024-2029/> Stapleford Parish Council will formulate a suitable response.

Street naming & numbering: Land at Haverhill Road/Hinton Way:

Suggested: Strawberry Fields and Meadow Walk

SPC alternatives: Travis Walk / Chalk Stream Way: discussion/decision: Cllr Pett will contact a member of the family for comment. **ACTION: GP**

The Tree Public House: hoarding falling down/ building in disrepair:

discussion: Stapleford Parish Council agreed to write to the owner of the site and press SCDC for enforcement action. **ACTION: CLERK**

36.2024 Finance**A. Bank Reconciliation at 31/12/2024**
(per Cash Book)

Bank Reconciliation at 31/12/2023	
Cash in Hand 01/04/2023	227,562.39
ADD Receipts 01/04/2023 - 31/12/2023	136,047.21
	363,609.60
SUBTRACT Payments 01/04/2023 - 31/12/2023	81,367.23
A Cash in Hand 31/12/2023	282,242.37 (per Cash Book)
Cash in hand per Bank Statements	
Petty Cash 30/09/2023	0.00
2 Account 29/12/2023	283.97
Long Term Stocks & Bonds 30/09/2023	0.00
Sapphire 31/12/2023	15,717.19
Hallmark 31/12/2023	56,085.66
Current 31/12/2023	10,968.13
Unity Bank 31/12/2023	199,187.42
	282,242.37
B Less unrepresented payments	
Plus unrepresented receipts	
Adjusted Bank Balance	282,242.37
	282,242.37
A = B Checks out OK	

PROPOSAL: That Stapleford Parish Council herewith agrees the December bank reconciliation calculated through the Scribe accounting system, as amended with Building Society interest, against the bank statements emailed to all Councillors in advance of the meeting. PROPOSED: Cllr Pett, seconded Cllr H Kettel. AGREED AND RESOLVED UNANIMOUSLY

B. Payments for January:

Description	Supplier	VAT Type	Net	VAT	Total
Slaughterhouse Electricity	British Gas Trading	S	343.86	68.77	412.63
Administration	BT Group plc	S	36.77	7.35	44.12
Clerk Pension	NEST Pension	Z	94.89		94.89
Play inspection	Broadmead Leisure Ltd	S	120.00	24.00	144.00
Grounds Maintenance	East Of England Apple & Orchards Project	Z	439.00		439.00
Defibrillator	London Hearts	Z	750.00		750.00
Salary		Z	1,012.16		1,012.16

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					p.2024.26
Salary		Z	50.40		50.40
PAYE & NICs	HMRC	Z	381.70		381.70
Pavilion cleaning	SF Cleaning Services Ltd	Z	300.00		300.00
Administration	James Todd & Co Ltd	S	28.60	5.72	34.32
Slaughterhouse Electricity	British Gas Trading	L	15.18	0.76	15.94
Clerk Mobile Phone	Three t/a H3G Collections	S	10.00	2.00	12.00
Village Weekend	Marquees of Wisbech Ltd t/a Royal Marquees	S	416.67	83.33	500.00
Cemetery Grounds Maintenance	Herts & Cambs Grounds Maintenance Ltd	S	341.67	68.33	410.00
Pavilion deposit reimbursement		Z	200.00		200.00
Pavilion deposit reimbursement		Z	200.00		200.00
Total			4,740.90	260.26	5,001.16

PROPOSAL: *That Stapleford Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting.* PROPOSED: Cllr Pett, seconded Cllr H Kettel. AGREED AND RESOLVED UNANIMOUSLY

- C. Signatories update: ongoing
- D. Defibrillator: private donation £500; Village Hall Estates Fund grant £500; Government grant £750. A vote of thanks was extended to the resident for their very generous donation, and to the Village Hall Estates Fund for its generous grant. This has enabled the purchase of the defibrillator. Cllr Gatward will contact the electrician to obtain a quote for electrical connection and installation of the defibrillator.

ACTION: MGATWARD

37.2024

Sports Facilities & Agreements: Cllrs Disley-Stevens & Green

a) Tennis Club: Agreement: Resolution: Extensive discussion was undertaken on this item. Cllr H Kettel commented that a member of the Tennis Club had produced a very detailed document which described issues which cannot be resolved solely by the Tennis Club. He recommended that the Tennis Club and Parish Council work together to form a new entity which will manage the MUGA, with the Parish Council holding a majority voting share. The Parish Council is accountable to the public. Cllr Disley-Stevens will arrange a meeting between Tennis Club and Parish Council including the Tennis Club Chairman.

ACTION: AD-S

b) MUGA: maintenance:

ETC costs:

a) Individually priced options:

Herbicide / moss treatment: £275 per visit x 2

Infill Regulation Brushing: £250 per visit x 4 minimum

Surface Cleaning contract: 1 year: £750; 3 year £700; 5 year £650 per visit x 2 minimum

b) Schemes:

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Bronze: 2 x moss/weed treatment, infill regulation brush treatments x 2,	
4 treatments in total:	£1,550.00
6 treatments in total	£2,050.00
Silver: Bronze plus additional moss treatment; 1 x Surface Cleaning treatment	
4 treatments in total	£1,775.00
6 treatments in total	£2,275.00
Gold: Silver plus additional Surface Cleaning treatment	
4 treatments in total	£2,000.00
6 treatments in total	£2,500.00

Reductions in price for 3 or 5 year contracts

Bronze: £100 to £150 reduction/saving per term

Silver: £175 reduction/ saving per term

Gold: £200 reduction/ saving per term

Recommendation/ proposal

PROPOSAL: That Stapleford Parish Council herewith agrees the ETC Silver Scheme of four treatments annually, with a three year contract, in the sum of £1,600 per annum. PROPOSED: Cllr Pett, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY. Additional routine sweeping plus re-sanding will be required. A vote of thanks was offered to Cllr Disley-Stevens for her work on this issue.

c) MUGA: light screening:

PROPOSAL: That Stapleford Parish Council herewith agrees to purchase heavy duty screening to prevent light spill from the MUGA, from Leach's (https://leachs.com/products/bigben-superclad-shade-netting-for-privacy-black-2m-x-50m?variant=43473277747399&utm_source=google&utm_medium=cpc&utm_campaign=PM+|+Search+Shopping+Debris+Netting&utm_aqid=&utm_term=&creative=&device=c&placement=&adtype=pla&product_id=43473277747399&qad_source=1&qclid=CjwKCAiA75itBhA6EiwAkho9e9l6S_kCy4lwkXflc5SbfJ9uB2mFFoTqllqFGXRxBDu-Xl8QFa6HPhoCfewQAvD_BwE) in the sum of £240.14 plus VAT, plus installation. PROPOSED: Cllr Pett, seconded Cllr Gatward. AGREED AND RESOLVED UNANIMOUSLY

38.2024

Grounds Maintenance and Trees:

Meeting with contractor: not achieved

Removal of litter bins: ongoing

Slaughterhouse Garden: Orchard: trees to be delivered 2.2.2024. Planting is scheduled to take place on 3.2.2024. A risk assessment has been created.

Cllr Pett will provide a First Aid Kit on the day, and assess for risk as the event progresses.

Recreation Ground: perimeter hedge: update: Cllr H Kettel liaising with UKPN
Grounds Maintenance Contract: The MUGA element was to be removed from the contract, but will be left in.

Tree Preservation Orders: trees for consideration: to be transferred to Planning Item. A Facebook post will be developed.

- 39.2024** CCC Interim Corporate Woodland and Tree Strategy: SPC actions
Communications: Parish Councils have received a communication from Bourne PC regarding SCDC Planning Dept. A counter letter has been received from SCDC. **PROPOSAL: That Stapleford Parish Council herewith agrees it has no response to the Bourne Parish Council letter.**
 PROPOSED: Cllr H Kettel, seconded Cllr Pett. Objection: Cllr Disley-Stevens.
 AGREED AND RESOLVED MAJORITY

- 40.2024** Highways: Cllrs Disley-Stevens
 CCC 20mph scheme open: proposed Haverhill Road/ Bury Road 20mph: application to be submitted: Cllr Disley-Stevens committed to submit an application next week. **ACTION: AD-S**
 CCC 20mph emergency application speed reduction application for the whole length of Haverhill Road. **ACTION: AD-S**
 CCC application to extend existing 30mph speed limit on Haverhill Road beyond the Strawberry Fields entrance **ACTION: AD-S**
 The Parish Council agreed the three applications be submitted on its behalf by Cllr Disley-Stevens.
 TRO : 24/202 : Hinton Way
 SCDC Parking Enforcement: only applicable where there are yellow no parking lines. Obstruction still to be reported to the Police. Stapleford Parish Council will make an application for double yellow lines in Haverhill Road/Bury Road by the junction with The Granary as parking is creating serious hazards to all road users. Cllr Disley-Stevens was asked to liaise with Cllr Ashurst of Gt Shelford Parish Council in the first instance. **ACTION: AD-S**

- 41.2024** Pavilion Management: Cllr Pett
 a) Pavilion Working Group: report: Cllr Pett: discussion re toilet renovations
 b) Pavilion renovations: Cllr H Kettel recommended a meeting be arranged with the architect to progress the scheme.
 c) BT/Openreach: Broadband issue: 8m gap between poles and building: Openreach scheduled to complete on 22.12.2023. Work not completed to date.
 d) British Gas Lite: smart meter not working since June 2023 – advice on process to obtain a meter reading received and actioned.
 e) Pavilion maintenance: a heater is not working.
 f) Rise & fall bollards: update: ongoing.

- 42.2024** Playground
PROPOSAL: That Stapleford Parish Council herewith instructs Broadmead Leisure Ltd to conduct play area maintenance in the sum of £375 plus VAT PROPOSED: Cllr Pett, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY

- 43.2024** CSET & East West Rail: Cllr H Kettel:
 CSET Update: no response received to letter sent to Secretary of State
 The Combined Authority Local Transport and Connectivity Plan
 Community Rail Partnership: Recommendation that a presentation be requested for the Annual Parish Meeting. **ACTION: CLERK**

- 44.2024** Section 106 Reports
Art fund: Cllr G Pett: SCDC will be asked to make an approach to the developer to agree a change of use **ACTION: CLERK**
- 45.2024** Cemetery:
Pressure testing headstones: 13th February commencing 08.30: notice on SPC website. Cllr Gatward to meet the contractors on site.
Application for a bench: decision: AGREED
- 46.2024** Slaughterhouse:
Slaughterhouse: Cllr H Kettel: estate agent recommendation:
Planning application: up to £10,000: to include plan app, architect, ancillary and specialist reports
Estimates of financial potentials:
Sold without planning permission: £75,000
Sold with planning permission: £100,000
Sold as converted to a dwelling: £350,000
Building does not have water or sewage facilities.
Any disposal would require a public consultation
Cllr B Kettel recommended a planning application be submitted. The Parish Council must balance the costs of maintenance and upkeep against its public use and benefit. The building must be fit for the future.
The Landmark Trust: a recommendation was received to investigate the potential for transfer to this Charity which may take it on and renovate it.
[Restoring historic buildings | The Landmark Trust](#)
The buildings we take on must be of architectural or cultural significance, be at some kind of risk, and be in a place and a setting where people will enjoy staying. You can find more detail [here](#) about the categories of buildings in which we are particularly interested. Item for Annual Parish Meeting
- 47.2024** Village Asset Management:
London Road telephone kiosk: defibrillator (potential £500 private donation) £500 grant received from Village Hall Estate Fund; London Hearts £750 grant. Matched funding requirement £750 plus electrical installation.
Speed indicator devices: replace/repair: Clerk to chase repair.
ACTION:CLERK
- 48.2024** Village Weekend: website is now operational. Reimbursement for expenditure to be made. **ACTION: CLERK**
- 49.2024** Correspondence :
Resident: Haverhill Road highway damage by contractors
Resident: Rangeford working hours breach: 22.1.2024: 20.00 hours working.
- 50.2024** Dates of Meetings: 2024
7th March; 4th April; 2nd May (Annual Parish Council Meeting); 7th June; 4th July; 5th September; 3rd October; 7th November; 5th December
Annual Parish Meeting: 11th April

Meeting closed at 10.20pm