

# STAPLEFORD PARISH COUNCIL

**MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL held on THURSDAY 4<sup>th</sup> APRIL 2024 at 7.00pm In the Jubilee Pavilion, Gog Magog Way, Stapleford**

**PRESENT:** Cllr Gillian Pett (Chair), Cllr Anna Disley-Stevens, Cllr Matthew French, Cllr Michael Gatward, Cllr Michelle Green, Cllr Barbara Kettel, Cllr Howard Kettel, Cllr James Northmore.

Stapleford Parish Council Clerk: Belinda Irons – Minutes

**South Cambs District Council:** Cllr Peter Fane

**MEMBERS OF THE PUBLIC:** There were 3 members of the public present.

**78.2024** Apologies: none

Absence without apology: none

**79.2024** Declaration of Members Interest: none

**80.2024** Minutes of the previous meeting:

**RESOLUTION: That Stapleford Parish Council herewith agree the minutes of the Parish Council meeting held on the 7<sup>th</sup> March 2024**

PROPOSED: Cllr Pett, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY

**81.2024** Parish Council vacancies: Co-option:

**RESOLUTION: That Stapleford Parish Council herewith agrees to co-opt Mr Matthew French as a Parish Councillor with immediate effect.**

PROPOSED: Cllr Pett, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY. *Cllr French joined the meeting.*

**82.2024** Power Networks & Rangeford: Haverhill Road utilities work: update

Joint Working Group with UK Power Networks and Rangeford: Cllr H Kettel reported that SPC Cllrs Disley-Stevens, B & H Kettel and Pett with the Clerk taking minutes, had bi-weekly online meetings with representatives of UK Power Networks, Rangeford, with Cllrs Fane and Milnes also present and providing excellent support. It has been agreed that the unredacted minutes will be posted to the Parish Council website. It must be noted that the Parish Council is acting in a liaison role between the various contractors in the village. Whilst residents may feel disgruntled at what is happening, please be assured the Parish Council is working on behalf of the village but ultimately has no control over the contractors, their associates, or HGV drivers.

Issues:

Impact on local highways: including road closures/ damage

Haverhill Road verges reported to Parish Council as dangerous by a number of residents including to horse riders, pedestrians, vehicles, cyclists. Urgent action requested. All those present on the online meetings have commented on their frustrations with the lack of action from Cambridgeshire County Council Highways Dept particularly with regard to urgent maintenance of Haverhill Road.. Cllr Milnes has advised that at a meeting undertaken in

February, CCC Highways had recommended addition of road planings to the verges to fill the ruts created by HGVs as an emergency action. This has not been implemented.

A further issue is the number of other road closures in the vicinity which require diverted vehicles including HGVs to use Haverhill Road. It is not possible to directly attribute damage to the highway to one contractor. Cllr H Kettel commented that Cllr Milnes expressed his concern at the outdated working methods used by CCC, and lack of Central Government funding for highways maintenance, at the Gt Shelford Annual Parish Meeting.

HGV impacts: including blocking Drift Track entrance and verge damage: Rangeford has further abnormal loads for deliveries which must take the route directed by CCC Street Works which will mean travel through the village.

Request for permissive use of land adjacent to Drift Track whilst construction Rangeford have this in process.

Neighbour liaison: Rangeford have completed a number of newsletters which are posted to its website.

Speed limit: Rangeford has made application for an emergency 30mph speed limit for the whole of Haverhill Road which take up to 12 weeks to resolve

Bennett Construction: working outside permitted hours: reported to SCDC Enforcement: SCDC is reviewing complaints relating to out of hours working and noise.

Noise from generator: human error.

UKPN: HGVs travelling through village: UKPN has issued instructions to all contractors.

UKPN: to accept a goodwill gesture from UK Power Networks towards a planting scheme in the village. The goodwill gesture is a result of non-compliance with statutory duty to advise of works. It is not compensation. **Stapleford Parish Council resolved to accept the goodwill gesture.**

UKPN: Ponding behind Haverhill Road: UKPN is monitoring and has advised there is no contamination risk to people.

**83.2024** Public Participation Section:

The Tree Public House: a resident expressed their deep concern that the hoarding is a danger to the public. One soaking wet panel fell into the road and it was chance that no one was injured. The Parish Council was urged to progress this issue with the Health & Safety Executive.

**84.2024** Neighbourhood Plan: update: Mrs Jenny Flynn (Chair) by email

Change to document: Clerk's Piece and Recreation Field to be reallocated Local Green Space from Protected Village Amenity Area following advice from SCDC

Stapleford and Great Shelford Parish Councils are undertaking consultation on the draft Neighbourhood Plan under Regulation 14 of The Neighbourhood Planning (General) (Amendment) Regulations 2015. The consultation runs from 09:00 on Monday 11th March until 16:00 on Tuesday 30th April 2024.

The homepage for the consultation is <https://www.greatshelfordparishcouncil.gov.uk/stapleford-and-great-shelford-neighbourhood-plan-regulation-14-consultation/>. You may access the draft Neighbourhood Plan and its supporting documents directly at <https://www.greatshelfordparishcouncil.gov.uk/draft-neighbourhood-plan-and-supporting-documents/>.

**85.2024** SCDC & CCC Councillors reports:

SCDC Cllr Fane: The key change to the monthly report would be that the Department has taken the view that Great Shelford and Stapleford are both to be considered as too close to Cambridge City to be counted as Rural for the purposes of the REPF scheme.

Cllr Fane is checking whether this amendment to the standard "MAGIC" map of govt schemes is to be applied for the purposes of other schemes too, or is to be treated as a one-off for this scheme.

Apologies: Cllr Milnes

**86.2024** Gt Shelford & Stapleford Joint Issues:

a) Caretaker: Cllr G Pett: Gt Shelford PC has decided against appointment of a caretaker as the persons appointed have only lasted for a very short time period. The latest advertisement did not produce any applicants. Councillors discussed and agreed an advertisement for a handyman caretaker be developed. **ACTION: CLERK**

**87.2024** Planning applications:

**23/02675/CONDA:** Dingle Dell, Cambridge Road, Stapleford

Submission of details required by conditions 3 (traffic management plan), 8 (biodiversity net gain plan) 10 (ecology enhancement) and 18 (hard and soft landscaping) of planning permission 23/02675/FUL

**21/02851/CONDF:** Chalk Hill, Haverhill Road, Stapleford

Submission of details required by condition 6 (Biodiversity Enhancement Scheme) of planning permission 21/02851/FUL.

**21/02851/CONDD:** Chalk Hill, Haverhill Road, Stapleford

Submission of details required by condition 7 (Cycle Parking) of planning permission 21/02851/FUL

**21/02851/CONDE:** Chalk Hill, Haverhill Road, Stapleford

Submission of details required by condition 7 (Cycle Parking) of planning permission 21/02851/FUL

**S4032/17/CONDA:** 43 London Road, Stapleford

Submission of details required by condition 6 (Soakaway) of planning permission S/4032/17/FL

**24/0325/TTCA:** 28 Mingle Lane, Stapleford

T1: fell Sycamore: Recommend a replacement be planted if permission is granted.

**ACTION: CLERK**

**Enforcement:** EN/00078/24: 8 Gog Magog Way, Stapleford: removal of hedge in the Conservation Area

**SCDC: Consultation** on the Greater Cambridge Housing Strategy 2024 – 2029: Discussion/decision

<https://southcambsweb.azurewebsites.net/housing/housing-strategy-policy-and-performance/consultation-on-the-greater-cambridge-housing-strategy-2024-2029/>

**The Tree Public House:** hoarding falling down/ building in disrepair: letter sent to owner: no reply received to date. Councillors agreed to contact the Health & Safety Executive due to the danger posed to the public including children walking to school.

**ACTION: CLERK**

**Tree Preservation Orders:** trees for consideration: The Stapleford Tree Project (Committee) will consider if it can assist identify suitable trees for nomination.

**Cambridge 2040:** discussion: item for the Annual Parish Meeting.

**Chalk Hill:** water abstraction: which organisation is doing this and how is water being paid for: persons unknown have been filling up a machine.

**24/01058/CLUED:** Dingle Dell, Cambridge Road, Stapleford Certificate of lawfulness under S191 for the existing 6 outbuildings

**88.2024**

Finance

**A. Bank Reconciliation at 29/02/2024**

(per Cash Book)

Cash in Hand 01/04/2023	227,562.39
ADD Receipts 01/04/2023 - 29/02/2024	142,894.44
	370,456.83
SUBTRACT Payments 01/04/2023 - 29/02/2024	91,741.38 A
Cash in Hand 29/02/2024	<b>278,715.45</b> (per Cash Book)

Cash in hand per Bank Statements

Petty Cash 29/02/2024	0.00
Unity Bank 29/02/2024	195,760.84
Lloyds Current 23/02/2024	10,817.19
Cambridge BS Hallmark 29/02/2024	56,585.66
Cambridge BS Sapphire 29/02/2024	15,717.19
Long Term Stocks & Bonds 29/02/2024	0.00
Lloyds 2 Account 29/02/2024	284.57
	279,165.45 B
Less unrepresented payments	450.00
Plus unrepresented receipts	
Adjusted Bank Balance	278,715.45
	<b>278,715.45</b>

**A = B Checks out OK**

**RESOLUTION: That Stapleford Parish Council herewith agrees the February bank reconciliation calculated through the Scribe accounting system against the bank statements emailed to all Councillors in advance of the meeting.** PROPOSED: Cllr Pett, seconded Cllr Green. AGREED AND RESOLVED UNANIMOUSLY

B. Payments for March:

Administration	BT Group plc	S	40.57	8.11	48.68
Salary	Belinda Irons	Z	1,012.36		1,012.36
Salary	Kerry Byrne	Z	158.40		158.40
PAYE & NICs	HMRC	Z	408.50		408.50
Administration	James Todd & Co Ltd	S	28.60	5.72	34.32
Cemetery Grounds Maintenance	Herts & Cambs Grounds Maintenance Ltd	S	341.67	68.33	410.00
Travel	Belinda Irons	Z	79.20		79.20
Travel	Belinda Irons	Z	7.50		7.50
Grounds Maintenance	Herts & Cambs Grounds Maintenance Ltd	S	110.00	22.00	132.00
Grounds Maintenance	Herts & Cambs Grounds Maintenance Ltd	S	240.00	48.00	288.00
Cemetery Memorial	Cemetery Development Services Ltd	S	1,508.00	301.60	1,809.60
MUGA maintenance	Leach's	S	236.50	47.30	283.80
Asset Maintenance	Brady Corp Ltd	S	371.89	74.38	446.27
Slaughterhouse Maintenance	Cheffins	S	503.60	100.72	604.32
Pavilion deposit reimbursement	South Cambs Lib Dems	Z	200.00		200.00
	<b>Total</b>		<b>5,246.79</b>	<b>676.16</b>	<b>5,922.95</b>

**RESOLUTION: That Stapleford Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting** PROPOSED: Cllr Pett, seconded Cllr Green. AGREED AND RESOLVED UNANIMOUSLY

- C. Signatories update: in progress
- D. Saffron Building Society: in progress
- E. Bank Transfer: in progress

**89.2024**

Sports Facilities & Agreements: Cllrs Disley-Stevens & Green

- a) Tennis Club: Agreement: Resolution: Cllr Disley-Stevens to produce a recommendation to the Parish Council for the next meeting. **ACTION: AD-S**
- b) MUGA: maintenance: ETC completed surface treatment. 13.03.2024. Next treatment due June 2024.
- c) Tennis Club use of SPC equipment: leaf blower: insurance cover & purchase of brooms @ £45 each. Tennis Club is seeking advice from its insurer.
- d) Notice board: unable to renew documents as locks damaged by persons unknown: new barrels needed: **ACTION: MGATWARD**
- e) Sports Shed: roller door damaged: quote received to replace: Councillors agreed the resolution in principle subject to Cllr Gatward seeking assurance the proposed roller door is fit for the purpose. **RESOLUTION: That Stapleford Parish Council herewith agrees the quote received from**

Chairman's signature..... 2<sup>nd</sup> May 2024

**Advanced Shopfront and Shutters Ltd to supply and install a new roller shutter to the Sports Shed main entrance in the sum of £1,790 (One thousand, seven hundred and ninety pounds) plus VAT**

PROPOSED: Cllr Pett, seconded Cllr H Kettel. AGREED AND RESOLVED UNANIMOUSLY

**ACTION: MGATWARD**

**90.2024**

Communications:

**91.2024**

Highways: Cllrs Disley-Stevens

a) CCC emergency 20mph submission proposed Haverhill Road 20mph on safety grounds: application submitted.

Consultation: Haverhill Road and Bury Road: 41 for, 5 against.

b) CCC permanent 20mph application for Bury Road and Haverhill Road: application to be submitted

c) CCC: application to extend current speed limit on Haverhill Road beyond new entrance to Strawberry Fields development. Clerk to contact SCDC to clarify if extension of the boundary is a matter of course. **ACTION: CLERK**

d) CCC Highway Weed control: consultation response re chemical weed control: SPC response supplied

e) A1301: extension of 30mph to include Dingle Dell: discussion: Cllr Milnes provided extensive advice to the applicants at the last meeting privately. Councillors felt that Haverhill Road should be the immediate focus of speed reduction.

f) Sawston Greenway: GCP proposals for Mingle Lane and Church Street: discussion: The GCP has not considered the impact on the Church or the Cemetery, or the Johnson Hall, all of which are community facilities which require car parking. The Parish Council is still waiting an update from the GCP following the meeting in early March.

**92.2024**

Pavilion Management: Cllr Pett

a) Pavilion Working Group: report: toilets/ car park / History: request for storage: Cllr Pett advised that incidents of fly tipping have increased with several bags dumped by the pavilion wall. These included, amongst other items, food waste, used cans, and a duvet. It is hoped installation of high resolution CCTV with ANPR will enable the perpetrators to be caught.

b) Pavilion renovations: Scoping Document : circulated to all Councillors in advance of meeting. Cllr Gatward will request an A1 plan of the proposed changes with the revised written scope of works to be made available for the APM.

**ACTION: MGATWARD**

c) BT/Openreach: Broadband issue: Discuss whether to continue with a complaint against Openreach: Agreed. A refund of direct debits paid by the Parish Council when the system was not operational, have yet to be refunded by BT. **ACTION: CLERK**

d) Car Park :

i) New car park area to be installed on existing grassed area: discussion: to be raised with Rangeford. **ACTION: HKETTEL**

ii) Gate to entrance: discussion: NOT AGREED

d) Toilets: new flooring/ plastering: update: Cllr Gatward to source plasterer.

Flooring to be installed once the plastering is completed. **ACTION: MGATWARD**

e) CCTV: A vote of thanks was extended to Cllr French for his diligence seeking appropriate quotes which provide the best CCTV coverage of the pavilion, recreation field and car park areas.

i) **RESOLUTION: That Stapleford Parish Council herewith agrees to accept the quote from IO Audio Visual Ltd to provide full coverage CCTV, including internal and external views of the Pavilion, car park, MUGA, recreation field and the Sports Shed entrance, in the sum of £15,184.04 (fifteen thousand, one hundred and eighty four pounds 04 pence) plus VAT** PROPOSED: Cllr H Kettel, seconded Cllr Pett.

AGREED AND RESOLVED UNANIMOUSLY. Cllrs Disley-Stevens and B Kettel expressed their concerns at the level of surveillance the Parish Council was investing in.

ii) **RESOLUTION: That Stapleford Parish Council herewith agrees to accept the quote from IO Audio Visual Ltd to supply the CCTV/ lighting metal pole, including mounting brackets, manufactured by Norbain, to install the four CCTV camera to the car park area in the sum of £350.00 (three hundred and fifty pounds) plus VAT** PROPOSED: Cllr Pett, seconded Cllr Northmore. AGREED AND RESOLVED UNANIMOUSLY

iii) **RESOLUTION: That Stapleford Parish Council herewith agrees to accept the quote from Morgan Landscapes to dig 0.8m, install a level concrete slab and partly fill the hole with concrete, soil gravel top, to erect the metal pole for the CCTV cameras in the sum of £800.00 (eight hundred pounds) no VAT** PROPOSED: Cllr Pett, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY

iv) **RESOLUTION: That Stapleford Parish Council herewith agrees to accept the quote from Morgan Landscapes to dig two trenches to install electrical cabling from the pavilion to the metal pole and from the corner of the MUGA to the speed indicator sign on Haverhill Road, to supply the CCTV cameras in the car park area in the sum of £1,900.00 (One thousand, nine hundred pounds) no VAT** PROPOSED: Cllr Pett, seconded Cllr Northmore. AGREED AND RESOLVED UNANIMOUSLY

f) Audio Visual System: to be integrated into the pavilion refurbishment. Cllr French and Mr Chris Cooper were asked to produce recommendations.

**ACTION: MFRENCH**

g) WIFI: There is a saving of £500 if the WIFI upgrade, which includes making the BT router a modem, supply and install three internal WIFI access points, two external access points, one Unifi router and 24 port POE switch, is carried out at the same time as the CCTV installation.

i. **RESOLUTION: That Stapleford Parish Council herewith agrees to accept the quote from IO Audio Visual Ltd to provide increased WIFI connection through the pavilion building and to the recreation field in the sum of £2,003 (Two thousand and three pounds) plus VAT** : RESOLUTION NOT CARRIED

- ii. **RESOLUTION: That Stapleford Parish Council herewith agrees to accept the quote from IO Audio Visual Ltd to provide increased WIFI connection through the pavilion building and to the recreation field in the sum of £1,503 (One thousand, five hundred and three pounds) plus VAT if installed at the same time as the CCTV PROPOSED: Cllr Pett, seconded Cllr Green. AGREED AND RESOLVED UNANIMOUSLY**

h) Acoustic improvements:

- i. Acoustic panels to ceiling, or
  - ii. Suspended ceiling with new integrated lights
- Councillors agreed the suspended ceiling with new integrated lighting panels would be the best option. **ACTION: MGATWARD**

**93.2024** Playground

Works scheduled: time delay to April/May: all low risk items

**94.2024** CSET & East West Rail: Cllr H Kettel: Item for APM

a) CSET Update: Response received from Dept for Levelling Up, Communities

b) The Combined Authority Local Transport and Connectivity Plan

**95.2024** Grounds Maintenance, Environment and Trees:

a) Meeting with contractor: not achieved

b) Removal of litter bins: complete

c) Slaughterhouse Garden: Orchard: completed: there has been an act of vandalism to the new trees which is extremely disappointing.

d) Stapleford Tree Project: Councillors made it clear that the Committee must bring initiatives or proposals to the Parish Council for approval. The Parish Council would apply for funding if the project was agreed. Projects will need to be costed in line with Financial Regulations.

**RESOLUTION: That Stapleford Parish Council herewith agrees the formation of the Stapleford Trees Project Committee which is advisory to the Parish Council and the draft Terms of Reference provided to Parish Councillors in advance of the meeting. PROPOSED: Cllr Pett, seconded Cllr Gatward. AGREED AND RESOLVED UNANIMOUSLY.**

**It was resolved to provide £150 (one hundred and fifty pounds) to the Trees Project Committee to provide leaflets and encourage volunteering. The wording of the leaflets must be submitted to the Prish Council before printing for approval.**

e) Stapleford Tree Project Committee: to provide input into the expenditure of the goodwill gesture from UK Power Networks towards a tree and hedge planting scheme in the village. Cllr H Kettel advised that hedge planting needs to be undertaken now. The Clerk advised that the Parish Council contractor had Beech available. The Parish Council had specified mixed native hedging. Cllr Gatward commented that the use of volunteers would save money rather than use contractors. 27 people volunteered to plant the community orchard. The Parish Council did not agree that the Tree Project Committee would manage expenditure of the goodwill gesture.

**RESOLUTION: That Stapleford Parish Council herewith agrees the provision by UK Power Networks of a goodwill gesture to the Stapleford**



**(Parish Council) Trees Project Committee to facilitate tree, hedge and shrub planting at suitable sites around Stapleford village. Financial management to be completed by the Parish Council Clerk as part of the Parish Council accounts. RESOLUTION NOT CARRIED.**

e) Orchard: David Pepperell Community Orchard plaque: Cllrs Gatward and French to progress. **ACTION: MGATWARD/MFRENCH**

f) Recreation Ground: perimeter hedge: update: see e) above

g) Grounds Maintenance Contract: to be issued September 2024

h) CCC Interim Corporate Woodland and Tree Strategy: SPC actions: SPC is still waiting advice from CCC. Part of the remit of the Trees Project Committee is potentially compliance with this Strategy.

i) CCC: Public Consultation: Local Nature Recovery Strategy: open to 19<sup>th</sup> April: Cllr Green to respond on behalf of the Parish Council.

<https://forms.office.com/pages/responsepage.aspx?id=ZLMn4x4EUUyC8skGp4-cyXSt5kPbsB1KulY7SHXZq0FUQUhINEhLWEpISjFVVFkwQVVIRTFYWVdHNS4u>

j) Installation of bollards to Haverhill Road entrance: completed.

k) Haverhill Road Beech Tree: lift canopy, reduce crown by 30% to prevent overhanging branches on the MUGA: quotes required.

**ACTION: MGATWARD**

**96.2024** Section 106 Reports

Art fund: Cllr G Pett: to form part of the pavilion renovation.

**97.2024** Cemetery:

Pressure testing headstones: report:

13 High Risk Memorials

17 Medium Risk Memorials

Options:

a) Write to owners of the graves: Councillors agreed to write where the Parish Council records provide contact details.

b) Lay memorials down: Councillors agreed that memorials classed high risk and where a grave owner could not be ascertained, would be laid flush with the ground. Notices will be placed at the cemetery and on the Parish Council website. **ACTION: CLERK**

c) Repair memorials: NOT AGREED

d) Request to remove rubbish and vegetation heap next to a grave: discussion/decision: Clerk to contact the grounds maintenance contractor and instruct him to move the heap.

Complaints re pressure testing process x 3: Noted. The Parish Council has a duty of care to all users of the cemetery. It was noted that some of the warning stickers have been removed from the affected memorials.

Complaint: damage to headstone resulting instability: The Clerk was instructed to liaise with the grounds maintenance contractor on this issue.

**ACTION: CLERK**

**98.2024** Slaughterhouse: Cllr H Kettel:

Proposals/ Display for Annual Parish Meeting: Parish Councillors have met with Cheffins and the SCDC Conservation Officer regarding prospective uses

of the Slaughterhouse which potentially include refurbishment plus an extension for residential, commercial, or community use. Costs are awaited. There is a 'do nothing' approach which also needs to be costed.

Renovation of sliding door: Cllr Gatward to advise. **ACTION: MGATWARD**

Renovation of Village Sign : It was AGREED that the volunteer would be granted permission to renovate the sign.

**99.2024**

Village Asset Management:

London Road telephone kiosk: defibrillator & cabinet received; connection to The Circuit. Maintenance regime.

Speed indicator devices: repairs completed to both units. Recommendation to purchase additional equipment to enable a 3<sup>rd</sup> unit to be installed. Councillors agreed the purchase of additional equipment to make a 3<sup>rd</sup> unit.

**ACTION: MGATWARD**

Bar Lane noticeboard: Parish Council notices have been removed and only school related items are posted. The Parish Council therefore agreed that the notice board is the responsibility of the school. **ACTION: CLERK**

**100.2024**

Village Weekend: Cllrs Pett, Green, Gatward, French, Northmore: update SUMUP: **RESOLUTION: That Stapleford Parish Council herewith agrees to appoint Cllrs French, Gatward, Green, Northmore and Pett, plus Members of the Stapleford Village Weekend Committee Ms R Trigg, Ms R Brown, Mr T Robinson, Mr B Rayment, Mrs J Rayment, Mr W French, Mr J West and Mr C Cooper as authorised official users of SUMUP for the purposes of taking income from the Stapleford Village Weekend Event** PROPOSED: Cllr H Kettel, seconded Cllr B Kettel. AGREED AND RESOLVED UNANIMOUSLY. A letter of authorisation was

**101.2024**

Annual Parish Meeting: Agenda

**Chairman's welcome and report**

**Cambridge Past Present Future: A bus road and mass housing for south east Cambridge: presentation by CEO James Littlewood**

**Neighbourhood Plan: presentation**

**Jubilee Pavilion refurbishment**

**Community Rail Partnership Presentation**

**Refurbishment of the Slaughterhouse**

**Parish Council vacancies**

**Public discussion**

**102.2024**

Governance:

D Day: 6/6/2024: purchase flag: £28.80: NOT AGREED

**103.2024**

Correspondence:

Resident: Chalk Hill: water abstraction by persons unknown

Resident: Rangeford Development site: noise complaint

Resident: Haverhill Road: in a dangerous condition

**104.2024**

Dates of Meetings: 2024

2<sup>nd</sup> May (Annual Parish Council Meeting); 7<sup>th</sup> June; 4<sup>th</sup> July; 5<sup>th</sup> September; 3<sup>rd</sup> October; 7<sup>th</sup> November; 5<sup>th</sup> December

Annual Parish Meeting: 11<sup>th</sup> April

*Meeting closed at 10.10pm*